

TOWN OF SCOTT, BROWN COUNTY, WISCONSIN  
 MINUTES OF NOVEMBER 12, 2009  
 BUDGET HEARING 2010 PROPOSED BUDGET

**1. Call To Order:** The Public Hearing for the proposed 2010 Budget was called to order at 6:00 P.M. on Thursday, November 12, 2009 in the Town Hall by Chairman Mike Van Lanen. Present were Chairman Mike Van Lanen, Supervisor Kenneth Jacobs, Supervisor Tom DePas, Supervisor Jeffrey Zlatohlavek, Clerk/Treasurer John Roth, Constable Leland Baenen. Excused absence: Supervisor Cyril Van Laanen. Five others were in the audience: Mel Deprey, Patti Van Lanen, Don Gibson, Debbie VandenLangenberg, Lee VandenLangenberg.

**2. Affidavit of Posting:** The Affidavit of Posting indicating that the public notice of the Budget Hearing 2010 Proposed Budget was published on October 28, 2009 and posted on October 27, 2009 was presented by the Clerk.

**MOTION KEN JACOBS/JEFF ZLATOHLAVEK** to accept and file the Affidavit of Posting. Vote: Aye-5. No-0. Carried.

**3. Pledge of Allegiance:** Chairman Mike Van Lanen led the audience and the Town Board in saying the Pledge of Allegiance.

**4. Reading of the 2009 Budget Public Hearing minutes from November 18, 2008:** Clerk/Treasurer Roth read the minutes from the 2009 proposed budget public hearing.

**MOTION JEFF ZLATOHLAVEK/TOM DEPAS** to approve the minutes from the 2009 Budget Public Hearing dated November 18, 2008 as read. Vote: Aye-5, No-0. Carried.

**5. Review of the 2010 Proposed Budget:**

Clerk/Treasurer Roth provided a summary and detail of the 2010 proposed budgeted income and expenses by account. The Board met five times to work on the budget. Roth highlighted the major changes (either percentage or dollar amount):

Expenses General Government:

100-51-51180 Mileage/Travel	Increased \$1000	(seismograph operator and more miles for Town Board travel)
100-51-51400 Clerk/Treasurer	Salary remained the same,	no health insurance added, 15 days of paid time off (sick days/vac)
100-51-51430 AdmSupp. Dep.Clerk	Increased \$2500	(more hours for working and one week paid vacation)
100-51-51490 Elections	Increased \$4000	(four elections in 2010)
100-51-51510 Contingency Fund	Increased \$40954	(auditor stated that the Town should have \$100,000-150,000 built up)
100-51-51600 Town Hall Furnitur	Decreased \$2365	(Twn Hall furniture purchased/installed in 2009, but still need office furniture)
100-51-51610 Equipment Office	Increased \$3000	(1-2 new computers and upgrading the copier)
100-51-51615 Office Supplies	Decreased \$1000	(less costs, reflect actual costs)
100-51-51620 Town HI Jody Main.	Increased \$4000	(floor waxing, painting, spraying, HVAC issues,
100-51-51630 Town Hall Jody WPS	Increased \$1000	(reflect actual gas and electric utilities)
100-51-51650 Town Hall Alg.Maint	Increased \$2400	(rental maintenance, new carpet)

Expenses Public Works/Transportation:

100-53-53320 Rd Main Snow Salt	Increased \$5000	(increase in cost of salt)
100-53-53335 Road Maint. Veg.Brush	Increased \$5000	(reflect actual cost, more projects)
100-53-53345 Road Maint Rec/Safe	Increased \$4000	(reflect actual cost)
100-53-53351 Road Maint Should.	Increased \$10000	(new item)
100-53-53355 Road Maint Drainage	Increased \$2500	(reflect actual cost and work that needs to be done on Lloyd St)
100-53-53360 Road Maint Signs	Increased \$4500	(need more new signs)
100-53-53370 Road Major Bay Sett.	Decreased \$4000	(project almost completely billed out now)
100-53-53375 Road Major Church St	Decreased \$3200	(project done)
100-53-53380 Road Major Const.	Increased \$50000	(new projects to be determined in the Spring)
100-53-53385 Road Major Debra Ann	Decreased \$2100	(project done)
100-53-53390 Road Major Hickory N	Decreased \$45000	(project done)
100-53-53440 Storm Water Utilit	Decreased \$40000	(New expense sub-category created)
100-53-53620 Rubbish Collection	Increased \$8940	(increase in tipping fees and increase in cost of fuel)

Expenses Culture/Recreation/Parks:

100-55-55200 Park Expense	Increased \$2000	(Park Commission created)
100-56-56925 Comprehensive Plan	Increased \$7000	(upgrade of Comprehensive Plan)

100-56-56935 New Position & FICA/MED Incr. \$38000 (need for new person: build. Insp. Zoning, code violations, etc)  
 100-56-56940 Code of Ordinances Increased \$1500 (Code project completion and ordinance changes)

Expenses Debt/Loans:

100-58-58135 Princ. Hickory Nut Increased \$6850 (new item borrow to pay for road const, six property owners assessed)  
 100-58-58235 Int. Hickory Nut Increased \$7000 (new item borrow to pay for road const, six property owners assessed)  
 100-58-58145 Princ. Recycling Carts Increased \$70100 (new item recycling carts purchased and delivered in Aug. special charge)  
 100-58-58240 Int. Recycling Carts Increased \$2805 (new item recycling carts purchased and delivered in Aug. special charge)

Expenses Storm Water Management:

100-59-59000 Storm Water /Manage Increased \$114,950 (new item: storm water management per DNR requirements, special charge on tax roll, equivalent run-off unit)

Overall expenses up \$304,249 (29.75%) mainly due to increase in Contingency Fund \$40954, New Person \$38000, new loan for recycling carts (\$70,100) and Storm Water Management \$114,950.

Revenue:

100-40-40000 Town Tax Increased \$20,539 (3% Levy Limit)  
 100-42-42100 Hickory Nut Constr Increased \$15,070 (new item Special Assessments for six property owners)  
 100-42-42800 Rubbish/Recyc Coll Increased \$100,625 (to reflect the increase in tipping fees and the full cost of curb-side garbage/recycling costs, special charge)  
 100-42-42805 Recycling Bin Increased \$68,855 (new item just for 2010 special charge for the cost of the new recyc. carts)  
 100-42-42900 Storm Water Increased \$114,950 (new item: storm water management per DNR requirements, special charge on tax roll, equivalent run-off unit)  
 100-43-43410 State Shared Tax Decreased \$8195 (State cut the Town's Shared Revenue)  
 100-48-48110 Interest Inc Decreased \$10000 (Interest rates for investments way down from early 2009)

Overall revenues up \$304,249 (29.75%) due to the above line-items.

The residents present asked specific questions and discussion on the following:

- How the budget and special charges will affect a Residential home of \$100,000. With the increase in the levy and the three special charges, the increase from last year will be about \$170.
- Mel Deprey asked concerning the new person: how can you justify \$38000 for a new person doing building inspections? What will generate the \$38000? Mel also asked who would do this for this small amount of money. Mel stated that the building inspector should have been issuing permits long time ago, and he should be having office hours and Saturday hours.
- Don Gibson: It should really be only costing \$20000 for the new person, because there will be a reduction of the current building inspector salary and Cerny's zoning portion of his salary.
- Chairman Van Lanen responded in regard to the new person: the Town is trying to fix things concerning building permits, inspections, setbacks, zoning and ordinance violations.
- Questions were asked about the new person to be hired. Chairman The new person would:
  - Be available during the day, as the Town needs someone available during the day to do site visits, inspections, respond to code violations and other issues.
  - Be issuing building permits and doing all building inspections.
  - Be doing some of the duties that the Economic Dev. Coordinator is currently doing (setbacks, zoning, etc). Cerny's wages would be reduced.
  - Be doing ordinance and code enforcement.
  - Be doing some duties for the Storm Water Utility.
  - Other duties not yet defined.
- Mel Deprey: spoke about the storm water charges to be placed on the tax roll.
- Chairman Van Lanen explained the Storm Water charges: it depends on the impervious surface of the property. The average Storm Water charge for a residential property is \$45. The AG properties have more cost, as they have more impervious surface. It depends on the roof and driveways, etc. Property owners will have the opportunity to talk to the Storm Water Committee for credits against their charges. Van Lanen explained that this is a DNR unfunded mandate. He explained the DNR's requirements. The majority of the storm water utility expenses are engineering and projects. Other municipalities have had to do storm water charges The Town of Scott's Equivalent Runoff Unit rate is similar to what other municipalities are charging.
- Mel Deprey: complained about the Storm Water Committee monthly salaries; the chairman and

secretary are doing more than the other two but get the same pay. Deprey stated that the Water and Sewer Commissioners only receive \$125.00 per month. Chairman Van Lanen stated that the Storm Water Committee members do a lot and that they should get pay similar to the sewer and water commissioners.

- Don Gibson: shared his concerns about the storm water costs. About \$96000 is for engineering and construction project. What do we really get for \$45 per ERU? But he also explained that the Town must meet the next DNR requirement. Don knows what the Town is up against. The State has made it difficult for the Town to keep taxes down by increasing the garbage tipping fees, reducing Shared Revenue, mandating the Storm Water requirements, etc.
- Lengthy discussion of the garbage/recycling costs. The bins were cheaper to purchase this summer because Veolia did a large order including other municipalities. The Town saved about \$25 per bin. The market for recyclables is very volatile. A question was asked if the Town could save money by doing recycling every other week. The trucks would have to run twice, probably would not see a lot of savings. The Town did save when we switched to Veolia. There have not been complaints about the new bins.
- Don Gibson: explained about the \$26,500 Fire Protection charge. it is a PSC requirement. The Town had to pass a resolution to approve this. The actual cost should be \$37000. The \$26500 should be a charge to property owners that are not receiving a water bill. The people that get a water bill have a fire protection charge on their utility bill. The Town should do a quarterly billing for fire protection service, garbage/recycling, and storm water; to get these charges off the tax bill. 1225 Residential Equivalent Units are already getting some kind of water/sewer bill, so there would not be a large increase in postage and mailing. Don also shared his concern that there is no backup person for the New Franken Sanitary District and the Royal Scott Sanitary District for billing, collecting, etc. Tom DePas: one central billing makes sense, we need to consolidate the districts.
- Discussion of the Fire Department budget.
- Mel DePrey asked about going in with the City of Green Bay for Fire and Ambulance. He stated that it would cost \$78000 (for Ambulance and Fire service) with the City, and it would be better service and cheaper cost. Mel stated that we are missing the boat. Chairman Van Lanen stated that this was discussed at the Annual Meeting, Van Lanen also asked, “how soon does the Town of Scott obtain Village status? We need to be looking into that.
- Mel DePrey: the Town Board needs to re-evaluate the number of people that go to the Wis. Town’s Convention. Send delegates, not the entire town board.

## **5. Adjournment:**

**MOTION KEN JACOBS/JEFF ZLATOHLAVEK** to adjourn Vote: Aye-5, No-0. Carried. Meeting Adjourned at 7:30 P.M.

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John Roth, Clerk/Treasurer

TOWN OF SCOTT, BROWN COUNTY, WISCONSIN  
 MINUTES OF NOVEMBER 12, 2009  
 SPECIAL MEETING OF THE ELECTORS IN REGARD TO THE  
 PROPOSED 2010 BUDGET, THE 2010 HIGHWAY EXPENDITURES  
 AND THE 2009 TOWN TAX LEVY TO BE COLLECTED IN 2010  
 DRAFT – NOT APPROVED YET

1. **Call To Order:** The Special Meeting of the Electors in regard to the proposed 2010 budget, the 2010 highway expenditures and the 2009 Town tax levy to be collected in 2010 was called to order at 7:30 P.M. on Thursday, November 12, 2009 in the Town Hall by Chairman Mike Van Lanen. Present were Chairman Mike Van Lanen, Supervisor Kenneth Jacobs, Supervisor Tom DePas, Supervisor Jeffrey Zlatohlavek, Clerk/Treasurer John Roth, Constable Leland Baenen. Excused absence: Supervisor Cyril Van Laanen. Five others were in the audience: Mel Deprey, Patti Van Lanen, Don Gibson, Debbie VandenLangenberg, Lee VandenLangenberg.

2. **Affidavit of Posting:** The Affidavit of Posting indicating that the public notice of the Special Meeting of the Electors in Regard to the Proposed Budget, the 2010 Highway Expenditures and the 2009 Town Tax Levy to be Collected in 2010 was published on October 28, 2009 and posted on October 27, 2009 was presented by the Clerk.

**MOTION TOM DEPAS/KEN JACOBS** to accept and file the Affidavit of Posting. Vote: Aye-5. No-0. Carried.

3. **Review/take action on 2010 Highway Expenditures:**

The 2010 proposed budget includes \$141,700 for Highway Maintenance as follows.

<b>100-53-53315 Road Maintenance Snow Plow</b>	<b>70000</b>
<b>100-53-53320 Rd Main Snow Salt</b>	<b>20000</b>
<b>100-53-53325 Road Maintenance Snow Fence</b>	<b>1500</b>
<b>100-53-53330 Road Maintenance Sweeping</b>	<b>700</b>
<b>100-53-53335 Road Maintenance Veg.Brush</b>	<b>10000</b>
<b>100-53-53340 Road Maintenance Crack/Chip</b>	<b>4000</b>
<b>100-53-53345 Road Maintenance Rec/Safe</b>	<b>8000</b>
<b>100-53-53350 Road Maintenance Surface</b>	<b>2000</b>
<b>100-53-53351 Road Maintenance Shouldering</b>	<b>10000</b>
<b>100-53-53355 Road Maintenance Drainage</b>	<b>4500</b>
<b>100-53-53360 Road Maintenance Signs</b>	<b>6000</b>
<b>100-53-53365 Road Maintenance Paint Line</b>	<b>5000</b>
<b>Total</b>	<b>\$141,700</b>

The 2010 proposed budget includes \$101,000 for Major Construction:

<b>100-53-53370 Road Major Bay Sett.</b>	<b>1000</b>
<b>100-53-53375 Road Major Church St</b>	<b>0</b>
<b>100-53-53380 Road Major Const.</b>	<b>100,000</b>
<b>100-53-53385 Road Major Debra Ann</b>	<b>0</b>
<b>100-53-53390 Road Major Hickory N</b>	<b>0</b>
<b>100-53-53391 Hickory Nut Proj</b>	<b>0</b>
<b>Total</b>	<b>\$101,000</b>

**MOTION DON GIBSON/KEN JACOBS** to approve \$242,700 for the 2010 budget for road construction and maintenance and to allow a \$50000 overage for unforeseen road conditions. Vote: Carried by Unanimous voice vote.

**4. Take action on elected and appointed Town Officials salaries:**

Salaries for Town Board elected officers are \$6,000 for Chairman and \$3,600 for Supervisors plus \$40.00 per diem for extra meetings.

**MOTION JOHN ROTH/TOM DEPAS** to approve the Town Board elected officers as presented in the budget (the same as 2009). Discussion: Don Gibson asked why the salaries could not be increased and eliminate per diems. Ken Jacobs : per diem motivates board members to attend. Mel Deprey: opposes per diems. Chairman Van Lanen asked when were per diems started Gibson thought 6-8 years ago. Vote: Carried by Unanimous voice vote.

**5. Take action on the 2009 Town Tax Levy to be collected in 2010.**

Roth explained what was asked concerning the assessed value and percent of increase in the levy and mill rate.

	2007	2008	2009	
Assessed Value	317382700	321960500	324,323,550	
Ratio of assessed value to equalized	100.20%	99.02%	100.69%	
	2007 payable in 2008	2008 payable in 2009	2009 payable in 2010	<b>Percent Increase</b>
Mill Rate	0.001790705	0.00212675	.00217458	<b>2.25%</b>
Levy	568,339.00	684,731.00	705,270	<b>3.00%</b>

The Town will have the increase in the garage, storm water and bins. So in addition to the 3% levy increase (2.25% increase in the mill rate), the tax bills will have three special charges on the Dec. 2009 Tax Bill payable in 2010:

- Storm Water Utility Special Charge code 070 “Storm Wtr Mgmt” of \$45 per Equivalent Run-off Unit, properties may have more than one ERU.
- Recycling Cart Special Charge code 067 “Garbage Container” of \$47.00 per Residential Equivalent Unit.
- Recycling/Garbage Special Charge code 065 “Recycling/Garbage Collection” of \$144.00 per Residential Equivalent Unit.

The levies for the other taxing jurisdictions are in except the County and the State. The State Aid calculations are not in either. The Town’s portion of the entire tax bill should still be in the 12% range.

**MOTION DON GIBSON/JOHN ROTH** to establish the 2009 Town tax levy to be collected in 2010 at \$705,270. Vote: Carried by Nine in favor, One opposed.

**6. Adjournment**

**MOTION KEN JACOBS/JEFF ZLATOHLAVEVK** to adjourn Vote: Carried by Unanimous voice vote. Adjourned at 7:40 P.M.

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John Roth, Clerk/Treasurer