

**Town of Scott**  
**Brown County, WI**  
**Planning Commission Meeting Minutes**  
**October 23, 2008**

**1. Call to order/roll call**

Meeting called to order by Chairman Bill Roskams at 6:10 p.m. at the Scott Town Hall. Present: Jeff Zlatohlavek, Paul VandenPlas, Bill Roskams, Dale Herold, Beth Fritsche, Anita Zipperer, Secretary, and Dave Cerny, Town Planner. Bob Fuhr and Mike VanLanen were excused.

**2. Approve Planning Commission minutes of June 26, 2008, meeting**

J. Zlatohlavek moved to approve the June 26, 2008, minutes of the Planning Commission.

D;. Herold seconded. All in favor. Motion carried.

**3. Public input**

None

**4. Review/Take action on a proposed draft Nuisance Ordinance**

D. Cerny distributed copies of the proposed ordinance (attachment 1). Cerny referenced possible changes to the Abatement of Public Nuisances section on p.10 and 11. Discussion ensued. It was decided to change the date in Item (3) Abatement by Town from November 15 to **November 1**. In addition, it was decided to amend Item (4) Abatement after Notice to read: **"...he shall serve notice on the person causing or maintaining the nuisance to file an acceptable abatement plan within 15 days. If said plan is not submitted and the nuisance is not removed within 30 days, then the proper officer shall cause the nuisance to be removed after 30 days."**

D. Herold made a motion to forward the draft Nuisance Ordinance with the discussed revisions to the Town Board for approval. P. VandenPlas seconded. All in favor. Motion passed.

**5. Review/Take action on a proposed Sidewalk and Driveway Construction Ordinance**

D. Cerny distributed copies of a proposed ordinance concerning sidewalk and driveway construction. (attachment 2) Discussion ensued. It was agreed that p. 2 Item B (3) and (4) should be changed to (3) **duplex: 50 total feet** . Cerny will add a drawing on page 4 to demonstrate an urban construction rolled curb detail. Also, the guideline at the top of page 4 should read, "Top of the **front** of the house foundation is to be a **minimum of 18"** above top of curb. Also, on the urban construction detail, p. 4, add **"Where applicable, 5' sidewalk apron."** At an appropriate place within the document, add **"make reference to other standards specified within the subdivision contract"**. The title of the document should be changed to **Sidewalk and Driveway Ordinance**.

J. Zlatohlavek moved to forward the Sidewalk and Driveway Ordinance draft to the Town Board after Dave Cerny has made the revisions as discussed. B. Fritsche seconded. All in favor.

**6. Next Regular Plan Commission meeting is on November 20, 2008.**

**7. Adjourn**

J. Zlatohlavek moved to adjourn. D. Herold seconded. All in favor. Meeting adjourned at 7:48 p.m.

Respectfully submitted,

Anita Zipperer, Secretary

Town of Scott Planning Commission