

TOWN OF SCOTT, BROWN COUNTY, WISCONSIN

MINUTES OF SEPTEMBER 2, 2008 TOWN BOARD MEETING

1. Call To Order: The September 2, 2008 Monthly Town Board Meeting was called to order at 6:00 P.M. on Tuesday, September 2, 2008 in the Town Hall by Chairman Mike Van Lanen. Present were Chairman Mike Van Lanen, Supervisor Cyril Van Laanen, Supervisor Kenneth Jacobs, Supervisor Tom DePas, Supervisor Jeffrey Zlatohlavek, Clerk/Treasurer John Roth, Economic Development Administrator Dave Cerny, Engineer Scott Brosteau (Mead & Hunt), Constable Leland Baenen.

2. Affidavit of Posting: The Affidavit of Posting indicating that the public notice of the Town Board Meeting was posted on August 28, 2008 was presented by the Clerk.

MOTION KEN JACOBS/CY VAN LAANEN to accept and file the Affidavit of Posting. Vote: Aye-5. No-0. Carried.

3. Approval of Minutes of Prior Meetings

A. August 19, 2008 Town Board Meeting: Minutes of the August 19, 2008 Monthly Town Board Meeting were given to the Town Board members prior to the meeting.

MOTION TOM DEPAS/JEFF ZLATOHLAVEK to approve the minutes of the August 19, 2008 Town Board meeting as corrected: Item 5A Branding Initiative motion to state: "\$1.00 per resident". Vote: Aye-5, No-0. Carried.

B. August 2008 Plan Commission: The Plan Commission did not meet in August.

4. Public Input

MOTION MIKE VAN LANEN/KEN JACOBS to suspend the rules and open the meeting to public input. Vote: Aye-5, No-0. Carried.

- A. Tom Farrah, 4000 Nicolet Drive, owner of Parcel SC-1601-48: Spoke concerning the Nicolet water extension. He has had Brown County Zoning and Mau & Associates verify that only 167 square feet of the parcel is buildable, and that there is an Indian burial mound on the north end of the parcel. Brosteau confirmed that there is a burial mound. Brosteau also stated that this does not affect the project, but this would make the parcel unbuildable. Farrah is asking the Town Board to have the Water Utility review this and declare this parcel as unbuildable.
- B. Ken Hendrickson, Kiltie Court: stated that Janet Speth the archeologist would be able to give insight concerning the history of the properties in the area of the Nicolet Water extension.
- C. County Board meets tomorrow night.

MOTION MIKE VAN LANEN/KEN JACOBS to return to the agenda. Vote: Aye-5, No-0. Carried.

5. Communications by Clerk, Engineer and Economic Development Coordinator (no action):

- A. Clerk/Treasurer Roth:
 - 1. Working on the 2009 budget.
 - 2. Two quarries began blasting August 20. There was some discussion of the quarry

blasting and complaints by property owners.

3. The Fall Primary Election is September 9, 2008.

B. Engineer (Brosteau): Brosteau will also report on agenda items A, E and F (Hickory Nut, Debra Ann paving and Church Road Paving).

1. Discussed the changes in the ordinances that were recently approved by the Board. He was asking for clarification that the Town would like the “correction” clause to read “seven days” instead of “thirty days”.

2. Hickory Nut Road: Brosteau stated that the Appraiser Randy Moss has met with all of the property owners. Moss is trying to get the property owners to donate the needed right-of-way. The contract bid deadline is Sept.24. Mead and Hunt will be asking for an extension concerning the contract. This project may not be able to be completed until next year due to the death of Nancy Kaster.

3. Debra Ann paving project is done, the shouldering is yet to be completed. The Town’s portion of the cost is \$4160. The Town owes an additional \$2092, this amount to be paid in 2009.

4. Church road paving (in conjunction with the City of Green Bay): See proposal. This project will be paid for in 2009. The cost for the Town will be \$3210. This project will be started next week.

5. Brosteau updated the Town concerning the grant money for storm water management.

C. Cerny (Economic Development Administrator):

1. Victoria’s parking lot will be discussed at the next meeting. Cerny will call them.

2. Working on the Storm Water Utility issue, the Board has not been created yet.

3. The public hearing for the Condo Ordinance is September 16, 2008.

4. Cerny has contacted hotel owners to search for interest in locating in the Town.

6. Specific matters for discussion and possible action by Town Board:

A. Update on Hickory Nut Road Resolution and Order Vacating of Wery Road:

Chairman gave a brief update. Due to the death of Nancy Kaster the Town will need to wait and work with the family/estate in order to finish up the road project.

B. Resolution to allow five election workers for the September 9, 2008 election:

Roth read the Resolution.

MOTION TOM DEPAS/MIKE VAN LANEN to approve, adopt and sign Resolution 08-09-01 to allow five election workers for the September 9, 2008 election and to allow five election workers for future elections at the discretion of the Clerk/Treasurer. Aye-5, No-0. Carried.

C. Operator License:

MOTION CY VAN LAANEN/TOM DEPAS to approve the operator license for Tom Gerondale. Aye-5,

No-0. Carried.

MOTION KEN JACOBS/CY VAN LAANEN to approve the operator license for Mike Liermann. DePas stated that we should not act on this because it is not on the agenda. Aye-2, No-3. Motion fails.

MOTION KEN JACOBS/MIKE VAN LANEN to have the operator license application for Mike Liermann on the September 16, 2008 agenda. Aye-5, No-0. Carried.

D. Town Board Posting Policy: Mike Van Lanen stated that we only allow the posting of notices that pertain to town business. He asked what is town business? We have not allowed the Fire Dept, fundraisers, etc. to post notices at the Town Hall. Only Town Supervisors and the Clerk/Treasurer are allowed to post items. Tom DePas stated his opinion: the Town should support posting of notices if it benefits the Town. We should spend the money for a larger posting board. We need to include the posting of other governmental agencies (state, county, fire, towns, etc).

MOTION TOM DEPAS/KEN JACOBS to allow advertising at the Town Hall for events that pertain to the Town's of Humbolt, Green Bay, Scott or Brown County and that they be posted by the Clerk, Deputy, Chairman or Board members. Aye-4, Nay-1. Motion Carried.

E. Paving of Debra Lane: Brosteau updated the Board concerning this in his report earlier in the meeting. A portion will be paid this year the rest next year. Shouldering will be completed in a couple weeks. Need to confirm if ditches were seeded – Ken will report. No Action taken.

F. Paving of Church Road: Brosteau updated the Board concerning this in his report earlier in the meeting. This paving cost will be paid for in 2009. The Town's portion of this cost in 2009 is \$3211.00. This is for the shoulder. This will be billed next year. Discussion regarding how far paving will extend.

MOTION KEN JACOBS/TOM DEPAS to approve the cost of Church Road paving (south shoulder) for \$3211.00, this cost to be paid for in 2009. Aye-5, No-0. Carried.

G. Creation of a Storm Water Utility District and Board: The Town is still working on getting volunteers for this. Chairman Van Lanen stated that three people are interested in serving. This district will be Town-wide. The Town can form this board now. Cerny will continue to work on this. Cerny stated that expenditures being reimbursed can only occur after the grant application is accepted. Chairman would like the board ready to be formed by the October meeting. No action taken.

H. Proposal from Green Bay Rescue Service for the Town of Scott: The City of Green Bay wants to continue providing service for Bay Settlement Road. Is the Town Board interested in having the City do the entire Town? The City is interested in providing service for Town of Humboldt, Town of Green Bay and the Town of Scott. Having the City of Green Bay serve the Town would reduce the response time, the cost would be about the same. The City of Green Bay will make a presentation to the entire Board at a meeting later this fall. The Town is under contract with Brown County for rescue service. It is a five year automatically renewable contract. Attorney Duffy discussed with Chairman Van Lanen about the possibility of the Town getting out of the Brown County contract. Chairman is scheduling a meeting with Humbolt and Green Bay since the City is offering similar coverage to these communities also. No action taken.

I. Status of economic Development Coordinator: This item was approved at the previous

meeting. This agenda item is to let the Town people know the status of the Economic Development Coordinator. Cerny will not be having office hours at the Town Hall. He will be working out of his home for \$32.00 per hour, approximately ten hours a week, whatever is needed. He will be meeting with people after 4:30 pm. This agreement is for the remaining months of 2008. The 2009 year will be discussed at future budget meeting.

J. Budget update and next budget workshop: The next date is September 16, 2008.

7. Reports from Town Officers/Committees/Commissions:

- A. There is a possibility of a developer interested in doing something in the Town. A Joint Plan Commission meeting may be scheduled soon.
- B. Regular Plan Commission will meet Sept.25.
- C. There is no training available for writing citations.
- D. DePas has been working on some recent complaints (nuisances, parking, etc). DePas and Chairman Van Lanen are not going to be riding around just to write citations. They have been giving out many warnings. The process is a verbal warning first, then a written warning, then a citation. The Town Board members are to document the verbal and written warnings. The forfeiture portion of a citation does come back to the Town.
- E. Chairman Van Lanen updated the Board on the Horkman court issue.
- F. The Town has dropped the lawsuit against Bay Shore Sanitary District. Chairman Van Lanen has not talked to anyone about a replacement for Ron Dauplaise.
- G. The Municipal Court Secretary resigned. Sept. 15.
- H. Church road striping will be completed in two weeks.
- I. Plan Commission Chairman Bill Roskams asked who owns Juza's property, as there are tires and lumber that have been dumped and kids are using the property for dirt bikes and paint balls, etc.
- J. Jeff Zlatohlavek asked about status of meeting with all of the Town's committee, committees & commissions. Discussion followed.
- K. Chair stated need to complete a newsletter.
- L. Clerk/Treasurer's report: The Town needs to pay \$64,994 for the Fire Truck.

MOTION MIKE VAN LANEN/CY VAN LAANEN to approve the Clerk/Treasurer partial financial report and make payment of \$64,994 to the Fire Department for the Fire Truck. .

Roll call vote: Roll Call: DePas - Aye, Van Lanen - Aye, Jeff - Aye, Ken - Aye, Mike - Aye. Aye-5, No-0. Carried.

9. Next Meetings/Adjournment: 09/16 Public Hearing on the Condo Ordinance and a Town Board meeting. October Town Board meeting is October 14.

MOTION CY VAN LAANEN /MIKE VAN LANEN to adjourn Vote: Aye-5, No-0. Carried. Adjourned at 7:15 P.M.

John J. Roth, Clerk

MIKE VAN LANEN

CYRIL VAN LAANEN

KENNETH JACOBS

THOMAS DEPAS

JEFF ZLATOHLAVEK