

TOWN OF SCOTT, BROWN COUNTY, WISCONSIN

MINUTES OF JUNE MONTHLY TOWN BOARD MEETING(0809)

JUNE 10, 2008 6:00 P.M.

1. Call To Order

The June 2008 Monthly Town Board Meeting was called to order at 6:00 P.M. on June 10, 2008 in the Town Hall by Chairman Mike Van Lanen. Present were Chairman Van Lanen, Supervisors Cyril Van Laanen, Kenneth Jacobs, Tom DePas, Jeff Zlatohlavek, Clerk/Treasurer Don Gibson, Economic Development Coordinator Dave Cerny, Engineer Scott Brosteau and Constable Terry Valitchka.

2. Affidavit of Posting

The Affidavit of Posting was presented by the Clerk. Motion by C. Van Laanen, second by Jacobs to approve the Affidavit as presented. Vote: Aye-5, No-0. Carried.

3. Approval of Minutes of Prior Meetings.

Minutes of the May Town Board Meeting and the May Plan Commission Meeting had been distributed to Town Board members.

A. Town Board Meeting. DePas requested that “the plaques from Baenen be returned when no longer displayed” be added to the motion and “Holy” be added to the name in the motion to approve picnic license. Motion by Jacobs, second by C. Van Laanen to approve the minutes as amended. Vote: Aye-5, No-0. Carried.

B. Plan Commission. Motion by Zlatohlavek, second by C. Van Laanen to accept and file the minutes as presented. Vote: Aye-5, No-0. Carried.

4. Public Input

Motion by M. Van Lanen, second by C. Van Laanen to suspend the rules of order and open the meeting to public input. Input limited to 5 minutes each. Vote: Aye-5, No-0. Carried.

A. Jamie Swienton. Discussed information received concerning layout of Hickory Nut Avenue and the need to include the vacating of the existing Wery Road.

B. Harriet Van Laanen. Requested that agenda be put on website and what is the timing of the posting of the minutes to the website.

Motion by C. Van Laanen, second by Jacobs to return to the agenda. Vote: Aye-5, No-0. Carried.

5. Reports by Clerk, Engineer and Econ. Devel. Coordinator.

Clerk. Gibson reported that two grants for more than \$9,000 have been received from the DNR for recycling efforts, AT&T has provided notice that they will begin installing cable for video programming. Any door to door salespeople will be reported to DATCP, Baycom announced that they have capability for high speed internet on SH54 area. Cost of name tags is \$15 for plaques and \$12 for badges.

Engineer. Debra Ann Drive paving by town is \$4100. Bid opening for Hickory Nut Avenue is 11A.M. on June 26. Reviewed Scotland Meadows Road. More work needs to be done before paving.

Economic Development Coordinator. Providing a Joint Proposal with the City of Green Bay on available property for a 350 acre business location.

6. Matters for Discussion and Action by the Town Board.

A. Resolution 2008-06-02 Economic Development Practices Guidelines. Cerny explained that the purpose of this resolution is to not compete for business with neighboring communities. DePas opposed the resolution due to lack of confidence of actions and support of neighboring governments leadership. Barb Fleisner of Advance explained that this is aimed at keeping businesses where they are in Brown County. It is not profitable to move for the sake of moving. Selectors of sites for future businesses look favorably at this procedure. Resolution 2008-06-02 was read by M. Van Lanen.

Motion by M. Van Lanen, second by Jacobs to approve Resolution 2008-06-02 Economic Development Guidelines as presented. Zlatohlavek questioned interpretations of the resolution and DePas was concerned about the use of "Shall" instead of "Should". Vote: DePas-No, Zlatohlavek-Aye, Jacobs-Aye, M. Van Lanen-Aye, C. Van Laanen- No. Aye-3, No-2. Carried.

B. R.Richard Gorbette Conditional Use Permit. Property is identified as SC. 1003-204 located at 3330 Bay Settlement Road. The request is for an accessory building to be used for storage and office space as a home occupation. Cerny explained that this is a consulting business run by Richard Gorbette, his wife Di, one full time employee and two interns. A very limited number of visitors is expected at the office. Plan Commission has recommended approval. Public Hearing has been held. No outstanding concerns. Landscaping will be done after construction. No living accommodations in accessory building. This permit would expire if the business stops or the owners move from this location. Motion by Jacobs, second by C. Van Laanen to approve the requested Conditional Use Permit. Motion rescinded without action. Discussion followed on the conditions for the Conditional Use permit as follows:

A. Home based business would be conducted within the accessory structure as presented.

B The business will be that of Richard and Diane Gorbette. Any future proerty owner wishing to conduct a home based business from this property will be required to re-apply for an appropriate home-based business permit.

C. The request is for a consulting business which employs 3 full time employees and 1 part time employee.(Gorbettes are the full time employees)

D. Business hours will be approximately 8:00 A.M. to 5:00 P.M.

E. At the time of issuance of the building permit for this accessory structure, a site plan shall also be provided which illustrates adequate parking for the business.

F. The "ruins" located in the front of the property shall be illustrated as such on the site plan and as such, a building permit will be required if/when reconstruction were to take place.

Motion by C. Van Laanen, second by M. Van Lanen to open the meeting for public input. Vote: Aye-5, No-0. Carried. Rick Gorbette stated that office hours are generally 8 to 5 but may vary somewhat. Motion by C. Van Laanen, second by Jacobs to return to the agenda.

Motion by C. Van Laanen, second by Jacobs to approve the Conditional Use Permit Request of Richard Gorbette 3330 Bay Settlement Road, Parcel Sc1003-204 with the conditions A thru F. Vote Aye -5, No-0.

Carried.

C. Liquor License Applications. Gibson reported that all applications have been received and published. All personal property taxes have been paid and there have been no reports of unpaid liquor bills for the following applicants:

Class A.	57 BP	Kurt Boulanger	4127 Champion Road
	Bayland Shell	Wayne Clark Agent	3987 Algoma Road
Class B.	LTJ Limited	Larry Rand	4131 Church Road
	S&S Ridgeview Bar	Steve Eriean	4830 Nicolet Drive
	Club Chalet Inc.	Steve Hafeman	3642 Nicolet Drive
	The Bluff	Mary Lou Van Deusen	2638 Bay Settlement
	Victoria's	Crescensio Victoria	2610 Bay Settlement Road
	The Settlement	Charles Bouche	3254 Bay Settlement Road
	Oak Ridge Bar	Stephanie Kassbaum	4901 Sunset Bluff Drive

Motion by C. Van Laanen, second by Jacobs to approve applications and issue licenses. Vote: Aye-5, No-0. Carried.

D. Operator License Applications. The following have applied for operator licenses and have provided proof of Responsible Beverage Server Training:

Janelle Tegtman	Royal Scot Country Club
April Falish	57 BP
Carol Melville	57 BP
Damian Bott	Oak Ridge Bar and Grill

Motion by Jacobs, second by C. Van Laanen to approve applications and issue Operator Licenses as requested. Vote: Aye-5, No-0 Carried.

E. Resolution 2008-06-01 Preliminary Resolution to Levy Special Assessments for Hickory Nut Avenue Reconstruction. M. Van Lanen reviewed the proposed resolution which approves final engineering plans and authorizes bidding of the project and determining special assessments. Motion by M. Van Lanen, second by DePas to open meeting to public input. Vote: Aye-5, No-0. Carried.

Jamie Swienton asked for clarification of the resolution.

Motion by M.. Van Lanen, second by Jacobs to return to agenda. Vote: Aye-5, No-0. Carried.

Motion by DePas, second by Zlatohlavek to approve Resolution 2008-06-01 as presented. Vote: Aye-5, No-0. Carried.

F. Security System Approval for Town Hall. DePas presented proposals for an alarm system for

emergency response for the Town Hall offices. The lowest cost proposal was from A & A Security for \$885.42. Motion by DePas, second by Zlatohlavek to award contract for installation of the security system to A & A Security for \$885.42. Vote: Aye-5, No-0. Carried.

G. Certified Survey Map-Randy Virlee-Conard Road. Cerny explained that this CSM defines a building site. It has been reviewed and approved by the Plan Commission and meets all the requirements of the Zoning Ordinance. Plan Commission recommended that the following statement be added “This parcel is not to be subdivided” Motion by Jacobs, second by C. Van Laanen to approve the CSM with the condition that the lot is not to be further subdivided. Vote: Aye-5, No-0. Carried.

H. Park Bench Installation at St. Killian Park. Anonymous donor has asked to install a park bench at St Killian Park. Bob Nooyen will provide a base. Motion by M. Van Lanen, second by Zlatohlavek to request review of plans. No vote. Motion by DePas, second by Zlatohlavek to table issue. Vote: Aye-5, No-0. Carried.

I. Bay Shore Sanitary District Commissioner Appointment. Jason Horkman has resigned as Commissioner of Bay Shore Sanitary District. His term ends April of 2010. M. Van Lanen reported that Stephen Wirtz and Martin Holden have applied for the position and read their resumes. Motion by M. Van Lanen, second by DePas to appoint Martin Holden to complete the term ending on the second Tuesday in April 2010. Vote: Aye-5, No-0. Carried.

J. Scott Water Utility District Commissioner Appointment. Al Herrman has resigned from his position as commissioner with term ending 12/31/12. Applications have been received from Stephen Wirtz, William Ullmer and Don Gibson. Motion by Mike Van Lanen, second by C. Van Laanen to appoint Don Gibson to complete Al Herrman’s term on expiring 12/31/12. Vote: Aye-5, No-0. Carried.

K. Striping of Bay Settlement Road and Church Road. Striping of Bay Settlement Road has been reviewed and is not needed now. Church Road should have a double stripe from Bay Settlement Road easterly to the end of the soccer field and a single interment stripe to the intersection with SH57. Jacobs will coordinate. Motion by DePas, second by Jacobs to complete striping. Vote: Aye-5, No-0. Carried.

L. Ord. 2008-05-01.Connections to and Use of Municipal Water Distribution System

Motion by DePas, second by Jacobs to adopt Ordinance 2008-05-01 Connections to and use of Municipal Water Distribution System. Vote: Aye-5, No-0 Carried.

M. Ord. 2008-05-02-Amendment to Chapter XII Storm Water Management Ord.

Discussion followed on need to make ordinance more specific. DePas and Zlatohlavek will review. Motion by Jacobs, second by C. Van Lanen to table Ordinances 2008-05-02,03 and 04. pending completion of the review. Vote: Aye-5, No-0. Carried.

N. Appointment to Zoning Board of Appeals–Terry Valitchka. Motion by M. Van Lanen, second by DePas to reappoint Terry Valtchka to a three year term ending May 31, 2011. Vote: Aye-5, No-0. Carried.

O. Appointment to Zoning Board of Appeals-Nikki Goral Motion by M. Van Lanen, second by Jacobs to reappoint Nikki Goral to a three year term expiring June 30, 2011. Vote Aye-5, No-0. Carried.

P. Appointment to Plan Commission-Beth Fritsche. Motion by M. Van Lanen, second by C. Van Laanen to appoint Beth Fritsche to a three year term on Plan Commission expiring June 30 2011. Vote: Aye-5, No-0. Carried.

Q. Request to Amend Zoning Ordinance to Allow Accessory Structure Prior to

Construction of Primary Structure. Motion by DePas, second by C. Van Laanen to refer to Plan Commission for consideration. Vote: Aye-5, No-0. Carried.

7. Reports by Committees and Town Board Members.

A. Bayshore Sanitary District Audit Status. Court hearing was held on May 30. Not all information requested was supplied. It will be supplied to attorney Umentum in 5 working days. Court action may be required. Future steps will be determined.

B. Reconstruction of Bay Settlement Road north to Van Lanen Road. Estimate has been submitted requesting funds for 2012.

C. Clean Sweep Chemical Collection. Scheduled for July 18 at New Franken Fire Station. Flyers will be sent with utility bills.

D. Public Transportation. This is in future plans of Transit Authority.

E. Relocation of Jean Nicolet statue to Wequiock Falls. This is on the Brown County Park and Recreation Agenda meeting on July 3.

F. Coastal Management Grant Status. Awaiting final report from UWGB.

G. Welcome and No Overnight Parking Signs have been ordered.

H. Local business should be contacted when proposals are requested.

I. Fire in disposal area in neighboring town caused 911 calls.

J. 150th Anniversary–Jamie Swienton is coordinator.

8. Clerk/Treasurer Report

June 10, 2008 Balance on Hand is \$300,247.57. Receipts of \$14,122.21 and disbursements of \$65,872.87 were reviewed.. Motion by M. Van Lanen, second by C. Van Laanen to approve Clerk/Treasurer financial report. Vote: Aye-5, No-0. Carried.

9. Next Meeting/Adjournment

The July Town Board Meeting will be July 8, 2008 at 6:00 P.M. Motion to adjourn by Jacobs, second by DePas. Vote: Aye-5, No-0. Carried. Adjourned at 7:50 P.M.

Donald L. Gibson,

Clerk/Treasurer