

TOWN OF SCOTT, BROWN COUNTY, WISCONSIN
MINUTES OF MONTHLY TOWN BOARD MEETING(0743)
TUESDAY MARCH 11, 2008 6:00 P.M.

1. Call To Order

The March 2008 Monthly Town Board Meeting was called to order at 6:00 P.M. on Tuesday March 11, 2008 in the Town Hall by Chairman Mike Van Lanen. Present were Chairman Van Lanen, Supervisors Cyril Van Laanen, Kenneth Jacobs, Colleen Harris, Tom DePas, Clerk/Treasurer Don Gibson, Economic Development Coordinator Dave Cerny and Constable Terry Valitchka.

2. Affidavit of Posting

Affidavit of Posting was presented by the Clerk. Motion by C. Van Laanen, second by Jacobs to approve and file the Affidavit of Posting. Vote: Aye-5, No-0. Carried.

3. Approval of Minutes

Minutes of the February Town Board Meeting had been distributed to Town Board members. Jacobs indicated that there was no second indicated for the appointment of Beth Fritsche to Plan Commission. Clerk reported that C. Van Laanen seconded the motion. Motion by Jacobs, second by M. Van Lanen to amend the minutes and approve the minutes as amended. Vote: Aye-5, No-0. Carried.

Minutes of the February Plan Commission meeting had been distributed to Town Board members. Motion by C. Van Laanen, second by M. Van Lanen to accept and file Plan Commission minutes. Vote: Aye-5, No-0. Carried.

4. Public Input

Motion by M. Van Lanen, second by C. Van Laanen to suspend the rules of order and open the meeting to public input. Vote: Aye-5, No-0. Carried.

No public input

Motion by C. Van Laanen, second by DePas to return to the agenda. Vote: Aye-5, No-0. Carried.

5. Amend Agenda.

Motion by Jacobs, second by M. Van Lanen to move agenda item 6J Appointment to Brown County

Plan Commission to next item of agenda. Vote: Aye-5, No-0. Carried.

The appointment to the Brown County Plan Commission to represent Town of Scott and Village of Bellevue. Dan Bertrand has applied for the position and has attended the Village of Bellevue meeting and was approved as their representative. Motion by M. Van Lanen, second by Jacobs to appoint Dan Bertrand as the Town of Scott representative to the Brown County Plan Commission for Scott and Bellevue. Discussion followed on the timing of the appointment and procedures for communications to the Town Board thru the Town Office. Vote: Aye-4, No-1. Carried.

6. Communications from Clerk, Engineer and Economic Development

A. Clerk. New telephone system has been installed and is operating.. Discussion followed on the call list. A collection box will be provided for compact flourescent light bulbs.

B. Engineer. Request for compensation from Storm Water Grant has been submitted. Erosion Control and Illicit Discharge Ordinances will be available by March 17. SLAMM Storm Water modeling is in process. It appears as if 20% limit on suspended solids will be achievable. A pond in the area of Bay Settlement Road may be necessary to achieve the 40% suspended solids reduction by 2013. A 50% grant may be available from the DNR. Storm Water Utility formation should be addressed and further grant applications should be submitted. Discussion followed on the impact of the Humboldt Drainage District on storm water management. Bill Ullmer reported on the agreement between the City of Green Bay and the drainage district and regulations that apply.

C. Economic Development Coordinator. A request has been received to evaluate junk on Edmund and Champeau Roads. A letter will be sent to the affected parties.

7. Specific Matters fo Action by Town Board

A. Intergovernmental Agreement for Recycling Education Efforts. The Municipal Recycling Facility has requested that an Intergovernmental Agreement for Recycling Educational Efforts be executed by Responsible Units in Brown County for purposes of demonstrating effective material handling efforts in recycling. Motion by Jacobs, second by DePas to approve the Agreement. Vote: Aye-5, No-0. Carried.

B. Take Action on Frederick Champeau Certified Survey Map The Certified Survey Map as requested by Frederick Champeau for property on the corner of Edmund Road and

Champeau Road has been reviewed and approved by the Plan Commission. Cerny reported that the CSM meets all Zoning Ordinance requirements. Comments from Brown County Plan Commission have been included. Motion by C. Van Laanen, second by M. Van Lanen to approve the Frederick Champeau CSM. Vote: Aye-5, No-0. Carried.

C. Sex Offender Residency Ordinance. Cerny provided a summary of the ordinance. Public Hearing has been held and no negative comments received. The ordinance is very similar to the City of Green Bay Ordinance. Plan Commission has reviewed and approves of the ordinance. Motion by M. Van Lanen, second by DePas to approve Ordinance 2008-03-01. Sex Offender Residency Ordinance. Vote: Aye-5, No-0. Carried. DePas stated that pending State legislation may make this ordinance mute. M. Van Lanen stated that candidates are needed for the Sex Offender Residency ordinance review board.

D. Vehicles and Traffic Ordinance. M. Van Lanen reviewed the proposed ordinance. Public Hearing had been held and information from hearing was incorporated into the ordinance.

Motion by DePas, second by M. Van Lanen to approve Code of Ordinances -15 Vehicles and Traffic. Vote: DePas-Aye, Harris-Aye, Jacobs-Aye, C. Van Laanen-No, Mike Van Laanen-Aye Carried.

E Water Utility Ordinance. No action taken. Motion by Jacobs, second by DePas to table this issue until the Water Utility has reviewed the proposed changes. Vote: Aye-5, No-0. Carried.

F. Insurance Proposals. Proposals by the current carrier-Maritime Insurance and Rural Insurance were reviewed. Costs were similar for proposed coverages. Motion by C. Van Laanen, second by M. Van Laanen to stay with Maritime Insurance for the upcoming year Vote: aye-5, No-0. Carried.

G. Cost of Street Light on Corner of New Franken Road and Ronsman Road.. Cost of street light on the Corner of Ronsman Road and New Franken Road has been shared between Town of Humboldt and Town of Scott. Wisconsin Public Service billing procedures do not have an option to divide the costs. Town of Humboldt will pay monthly bills if Town of Scott will compensate Town of Humboldt for half the cost on an annual basis. Motion by Jacobs, second by C. Van Laanen to approve Resolution 2008-03-01 to share cost of street light. Vote: Aye-5, No-0. Carried.

H. Road Maintenance Issues. DePas acknowledged Jacobs for good work on Bay Settlement Road managing to get contract with City of Green Bay clarified to improve road maintenance. Jacobs reported that the cost to date for snow plowing is \$79,000. Jacobs will check on the availability of sand bags in event that there are any incidences of flooding.

I. Clean Sweep Collection of Chemicals. Date has been set for hazardous chemical collection on July 11, 2008. Town will advertise and promote. No cost other than advertising. M. Van Lanen will coordinate with Humboldt and Green Bay.

J. Review of Economic Development Coordinator Activities. Cerny presented a summary of activities since January 1, 2008 and the number of hours worked each day for each month. DePas asked that Cerny review the WTA Pamphlet on current issues to be addressed. DePas also asked that in and out times be stated on the hours worked summary for employees. Priority areas are Area Development Plans and road plans.

K. Clerk/Treasurer Replacement. Applications have been received from 13 people. A Special Town Board Meeting with a Closed Session will be held at 4:00 P.M. on March 19, 2008 to determine next steps.

L. Operator License–Christopher Michiels. Application has been received from Christopher Michiels for an Operator License for The Bluff. He has completed training at NWTC for the Responsible Beverage Server Course. Motion by Jacobs, second by C. Van Laanen to approve the application and issue the license. Vote: Aye-5, No-0. Carried.

8. Communications by Town Board Members and Committees.

A. Hickory Nut Road Status. Engineer reported that the project should be ready for bidding by mid April. Open bids by late April. Legal descriptions for property have to be completed and have legal opinion review.

B. Audits of Utility District and Sanitary District #1. Audits have been completed by Schenck. Reports will be delivered at April meetings.

C. Water Utility Annual Report has been completed.

D. Water Tower LOGO. Funding has been committed and design has been completed. Painting will be done in May.

E. Bayshore Audit Status. Court hearing to evaluate status will be held on March 17, 2008. Future steps determined at next Town Board Meeting.

F. Town Board Visits to Town Hall. Members of Town Board should be certain that there are no more than two members present at any time in Town Hall.

9. Clerk/Treasurer Report

Balance on hand before meeting is \$310,154.47. Receipts of \$1,437,679.10 and disbursements of \$1,389,350.83. were reviewed. Motion by Jacobs, second by M. Van Lanen to accept and file Clerk/Treasurer Report. Vote: Aye-5, No-0. Carried.

10. Next Meeting/Adjournment.

Special Town Board Meeting on March 19 at 4:00 P.M., Election on April 1, 2008, April Town Board meeting at 6:00 P.M. on April 7, Annual Meeting at 7:00 P.M. on April 8, 2008. All Meetings in Town Hall. Motion to adjourn by Jacobs, second by C. Van Laanen. Vote: Aye-5, No-0. Carried. Meeting adjourned at 8:15 P.M.

Donald L. Gibson

Clerk/Treasurer