

TOWN OF SCOTT, BROWN COUNTY, WISCONSIN

MINUTES OF FEBRUARY 2008 MONTHLY TOWN BOARD MEETING(0739)

FEBRUARY 12, 2008 6:00 P.M.

1. Call To Order

The February 2008 Monthly Town Board Meeting was called to order at 6:00 P.M. on Tuesday February 12, 2008 in the Town Hall at 2621 Jody Drive, New Franken, Wi. 54229. Present were Chairman Mike Van Lanen, Supervisors Cyril Van Laanen, Kenneth Jacobs, Colleen Harris(6:10 P.M.) Tom DePas, Clerk/Treasurer Don Gibson, Economic Developer Dave Cerny and Constable Terry Valitchka.

2. Affidavit of Posting

Affidavit of posting was presented by the Clerk. Motion by Jacobs, second by C. Van Laanen to accept and file the Affidavit. Vote: aye-4, No-0. Carried.

3. Take Action on Minutes of Previous Meeting

Minutes of the January 8, 2008 Monthly Town Board Meeting were read by the Clerk. Motion by Jacobs, second by C. Van Laanen to approve the minutes as read. Vote: Aye-4, No-0. Carried.

4. Public Input

Motion by M. Van Lanen, second by C..Van Laanen to suspend the rules of order and open the meeting to public comment. Vote: Aye-4, No-0. Carried.

Kurt Boulanger–Concerned about the length of time it takes for approval of an Operator License. Operators are working before license is available. Can temporary license be issued.

There is a place in the BP Convenience store for a posting bulletin board.

Pat O’Hearn expressed the following concerns about extension of water on Nicolet Drive in a letter addressed to Water Utility Commissioners: 1) there is no strong public support, 2) precedent has been set for individuals to take own corrective action for water problems, 3) Plan Commission and the Town Board have not had this issue on their agenda, 4), Engineering considerations have not been answered, 5) Procedures have not been defined for future project implementation. The Water Utility Commission had this issue on the February 11, 2008 agenda. No discussion prior to vote. Vote Aye-3, No-0, Abstain .2.

William Ullmer. Commissioners of Bayshore Sanitary District should review the projected costs of the audit. Projected costs are twice what is normal. If any discrepancies are found they should be referred to the District Attorney.

Ellen Dauplaise. Edgewater Beach Road area is in need of public water supply. It can only be served after

service is provided to Nicolet Drive.

Dan Bertrand Introduction as candidate at April 1 Election for District 13 on the County Board.

Jamie Swienton.What are the concerns requiring load restrictions on roads? What roads are being considered?

Wayne Boucher.Weights limits are automatically imposed by State in spring.

Motion by Jacobs, second by C. Van Laanen to return to the agenda. Vote Aye 5, No-0. Carried.

5. Communications by Clerk, Engineer and Economic Development

Clerk.Brown County has requested a 30 day notice of any construction that could impact survey markers. Brown County Clerk has provided a refund of dog license fees. Cable TV compensation for use of right of way has been received from Century-Tel. New Franken Sanitary District has provided the annual audit report.

Engineer.Written summary provided by Scott Brosteau concerning storm water planning, support of water utility planning, and status of Hickory Nut Road.

Economic Development.Legal Description for trail on D & J property is being developed. Chamber of Commerce ADVANCE proposal was explained. It is an effort to publish all available resources for a unified NE Wis. effort for business improvement. Cost is \$1,000 for three year period. Advertisement for Clerk/Treasurer will be in Press Gazette. Cost is \$500.

Supervisor Tom DePas. Governor's office and all elected officials representing this area should be notified of the location of Town of Scott and New Franken. Water tower LOGO funding must be in place by March 1, 2008.

6. Matters for Discussion and Action by Town Board.

A. Application for a Temporary Class B Retailer License for Holy Cross. Temporary license has been requested to serve beer at Friday fish fries. Motion by Jacobs, second by C. Van Laanen to approve the request as submitted for the Class B Retailer License for Holy Cross. Vote: Aye-5, No-0. Carried.

B. Resolution 2008-02-01 Establish Street Names and Numbers fo Scotland Meadows Subdivision Plot. Resolution that defined parcel numbers, street name and house numbers for the Scotland Meadows subdivision was reviewed. Motion by M. Van Lanen, second by C. Van Lanen to approve the Resolution. Vote: Aye-5, No-0. Carried.

C. Resolution 2008-02-02 Establish Street Names and Numbers for Scotland Meadows Condominium. Resolution that defined parcel numbers, street names and house numbers was reviewed. Motion by Jacobs, second by C. Van Laanen to approve the resolution. Vote: aye-5, No-0. Carried.

D. Resolution 2008-02-03 Establish Fines, Fees and Penalties for Zoning Ordinance. Resolution that defined all the fines, fees and penalties incident to the Zoning Ordinance was reviewed. Motion by M. Van Lanen, second by DePas to approve the resolution as presented.

Vote: aye-5, No-0. Carried.

E. Review Draft of Proposed Sex Offender Ordinance. Proposed ordinance was summarized by Cerny. The proposal has been reviewed and approved by Legal Counsel. Public hearing scheduled for Wednesday March 5, 2008.

F. Brown County Municipal Recycling Agreement and Amendment. Brown County is considering establishing a single stream recyclable collection system where all recyclables would be co-mingled. They have asked all communities in the county to sign an agreement whereby all recyclables would go to the Brown County system for processing and disposal at the

end of the current contracts. Motion by DePas, second by M. Van Lanen to sign the agreement with Brown County. Discussion followed on the need for a clean sweep collection of drugs and chemicals. Vote: Aye-5, No-0. Carried.

G. Disposition of Old Town Hall Benches. There is a potential market for 17 benches stored in the old Town Hall with a possible value of up to \$100.00 each. Motion by Jacobs, second by DePas to advertise the benches for sale. Vote: Aye-4, No-1. Carried.

H. Upgrade of Town Hall Telephone System. The current telephone system is inadequate for current staffing and volumes of internet fax and incoming telephone inquiries. Proposal for \$3396 to upgrade system to handle projected needs for next 10 years was reviewed. Motion by M. Van Lanen, second by C. Van Laanen to approve transfer of \$3396 from undedicated Reserve to Town Hall Expense to purchase and install the proposed system. Vote: Aye-5, No-0 Carried.

I. Appointment to Town of Scott Plan Commission. Lori Walschinski has resigned from the Plan Commission. Her term was to expire on June 30, 2008. M. Van Lanen presented Beth Fritsche-Muirfield Way to complete Walschinski's term.. Motion by M. Van Lanen to appoint Beth Fritsche to Plan Commission for a term to expire on June 30, 2008. Vote: Aye-5, No-0. Carried.

J. FEMA Flood Plain Map Complaints and Issues. Cerny reported that he had attended a meeting with Brown County Zoning on the issues. He presented a summary of the presentation. There is a ninety day period when the proposal will be reviewed and complaints can be submitted.. The current map is confusing and an updated version will be available in the future.

K. Appointment to Brown County Plan Commission. One position is available on the Brown County Plan Commission to represent Town of Scott and Village of Bellevue. Robert Schlag of Bellevue is the current representative. The Town of Scott has an option to make a recommendation for the appointment. Motion by Harris, second by DePas to select a Town Board Member after the April election for consideration as the representative to the Brown County Plan Commission. Vote: Aye-5, No-0. Carried.

L. Bayshore Sanitary District Financial Support. Commissioners of the Bayshore Sanitary Sewer District have requested that the Town of Scott do the billing for Bayshore. Audits for 2005, 2006 and 2007 have to be completed before the process can begin. Adequate data has not been supplied to the auditors. Bayshore has inadequate funds to pay the auditors and have requested support from the Town of Scott. A Writ of Mandamus has been issued to insure that the records are provided by the District Secretary. Motion by DePas to provide a loan to the Bayshore Sanitary District to allow for completion of the audit. No second.

Motion by DePas, second by M. Van Lanen to take 5 minute break, Vote: Aye-5, No-0 Carried.

Motion by Jacobs, second by DePas to reconvene meeting. Vote: Aye-5, No-0. Carried. Meeting

reconvened at 8:05 P.M.

Motion by DePas, second by Harris to comply with the request of Bayshore Sanitary District for a \$5400 loan at 4.2% interest to pay for completion of the system audit. Aye-5, No-0. Carried.

M. Maintenance of Town Hall. DePas has obtained proposals for security system for town hall. They range from \$1969 to \$2810. System could be leased. More proposals will be accepted. Office floors need to be stripped and refinished. No action taken.

7. Reports from Town Officers/Committees.

A. Road Maintenance. Need to plan ahead for construction season. Snow plowing is meeting needs with a few exceptions. Need to plan ahead for road maintenance for summer in event of shortage of funds due to excessive snow removal costs

B. New Franken Sanitary District Annual Report. Completed and on file.

C. Water Utility District Annual Report. Report is completed. Financial audit will be completed on February 21, 2008.

D. Storm Water Utility District. Need to form a utility district is being evaluated. Engineer is reviewing status versus DNR requirements.

E. Garbage Collection. No recent complaints.

8. Clerk/Treasurer Financial Report.

January 8, 2008 Balance on Hand is \$83,323.70. Receipts of \$2,430,135.16 and expenses of \$2,203,304. were reviewed. motion by Jacobs, second by C. Van Laanen to approve the Clerk/Treasurer report. Vote: Aye-5, No-0. Carried.

9. Adjournment

Public hearing scheduled for 6:00 P.M. on March 5, 2008 concerning Sexual Offender Residency Requirements and Vehicle and Parking Ordinance. Next monthly meeting is March 11, 2008.

Motion to adjourn by Jacobs, second by M. Van Lanen. Vote: Aye-5, No-0. Carried.. Meeting adjourned at 8:50 P.M.

Donald L. Gibson

Clerk/Treasurer.