

**Town of Scott**

**Brown County, WI**

**Planning Commission Meeting**

**December 20, 2007**

**1. Call to order/roll call**

Meeting called to order by Chairman Bill Roskams at 6:03 P.M. at the Scott Town Hall. Present: Paul VandenPlas, Jeff Zlatohlavek, Bob Fuhr, Bill Roskams, Mike VanLanen, Dale Herold, Lori Walschinski, Anita Zipperer and Town Planner, Dave Cerny.

**2. Approve Minutes of August Meeting**

M. VanLanen moved to approve the minutes of the August, 2007, meeting. J. Zlatohlavek seconded. All in favor. Motion carried.

**3. Public Input**

B. Roskams moved to suspend the rules to allow for public input. M. VanLanen seconded. All in favor, motion carried. Amy Dettman, 5070 Caledonia, and Gene Wojcik, 2851 N. New Franken Road, expressed concern about the number of sex offenders currently living in the Town and encouraged the commission to pass an ordinance or find other ways to control the number of offenders who will be accepted and where they can live. M. VanLanen moved to return to the regular agenda. J. Zlatohlavek seconded. All in favor, motion carried.

**4. Communications**

Dave Cerny referred the commission to the site plan review criteria for commercial buildings and asked whether the commission feels a need to review site plans if design features change (painting, exterior trim, etc.). Consensus was to have D. Cerny bring forward some suggestions to tighten up the site plan review criteria to include color and possibly design feature review.

**5. Review/take action on a proposed Certified Survey Map (CSM) for Parcel #SC-298-1 located at Leanna Lane**

D. Cerny referred the commission to his staff notes, a memo from JP Motquin of Brown County Planning, a copy of the CSM, and a map showing the property location (Attachments 1-4). Following discussion, D. Herold moved to approve, L. Walschinski seconded. All in favor, motion carried.

**6. Review/Take action on a proposed Sex Offender Ordinance.**

M. VanLanen shared information about discussions he's had with law enforcement and Department of Corrections representatives. He has received a number of calls asking for the Town to control residency of sexual offenders. He requested that Town Attorney Dennis Duffy draft a letter asking that the Town be notified before any offenders are moved into the Town. There will be a meeting of the Towns of Scott, Humboldt, and Green Bay immediately following tonight's Planning Commission meeting to discuss the sex offender residency issue.

M. VanLanen moved that the Plan Commission recommend to the Town Board that they adopt a temporary moratorium on placement of sex offenders in the Town and that the Town move ahead with developing an ordinance similar to option 1 (Attachment 5). D. Herold seconded. After further discussion, VanLanen amended the motion to state that the Planning Commission should move ahead with developing an ordinance similar to option 1 and that, in the interim, the Town adopt a temporary moratorium prohibiting placement of sex offenders in the Town. D. Herold seconded. Further discussion ensued and the vote was called. All in favor. Motion passed.

**7. Representative to attend Town Board Meeting on January 8, 2008.**

B. Roskams will attend.

**8. Next Plan Commission meeting is on January 24, 2008.**

**9. Adjourn**

B. Fuhr moved and M. VanLanen seconded the motion to adjourn at 6:50 p.m. All in favor, motion carried, meeting adjourned.

Respectfully submitted,

Anita Zipperer, Secretary

Town of Scott Planning Commission