

TOWN OF SCOTT, BROWN COUNTY, WISCONSIN
MINUTES OF MONTHLY TOWN BOARD MEETING(0734)

DECEMBER 11, 2007. 6:00 p.m.

1. Call To Order

The December 2007 Town Board Meeting was called to order at 6:00 P.M. on Tuesday December 11, 2007 in the Town Hall. Present were Chairman Mike Van Lanen, Supervisors Kenneth Jacobs, Tom DePas, Clerk Don Gibson, Planner Dave Cerny, Constables Terry Valitchka and Lee Baenen and Engineer Scott Brosteau. Excused were Supervisors Cyndy Laanen and Colleen Harris.

Troop 1041 Boy Scouts were in attendance and led the Pledge of Allegiance.

2. Affidavit of Posting

Clerk presented the Affidavit of Posting. Motion by Jacobs, second by DePas to approve and file the affidavit posting. Vote Aye-3, No-0. Carried.

3. Review/Approve Minutes of November 13, 2007 Meeting.

Minutes of the November 13, 2007 meeting were read by the Clerk. Jacobs indicated that the motion to adjourn meeting was not reported. Clerk will amend the minutes and include the motion to adjourn. Motion by Jacobs, second by DePas to approve the minutes as amended. Vote:Aye 3, No-0. Carried.

4. Public Input

Motion by M. Van Lanen, second by DePas to suspend the rules and open the meeting to public input. Vote: Aye-3, No-0. Carried.

A. Lee Baenen presented a framed copy of a ballot that is at least 100 years old. This will be saved as part of 150 year celebration.

Motion by Jacobs, second by DePas to return to the agenda. Vote Aye-3, No-0. Carried.

5. Reports by Clerk, Engineer and Planner.

Clerk. Completed DOT mileage report, attended mandatory training on SVRS, Utility District completed interior repairs on water tower and needs info on LOGO for exterior, request for an on-premise business sign for Steve Hansen revising building permit fees, street light bill negotiations continue, Viola raised prices by \$.10 per REU for rubbish/recycling.

Engineer Storm water gant reviewed by DNR and not approved. Ranked 30-approved 28.

Planner No decisions have been made on locations for office building and health facility. Soccer complex being reviewed. Meeting in January to review progress..

6. Matters for Discussion and Action by Town Board

A. Sex Offender Ordinance. Two more offenders are being released into Town of Humboldt. Meeting will be held with officials and members of community. Need for ordinance under study.

B. Application for Off-Premise Sign on Parcel Sc-316–SH57 and Champion Road.

A request for an off premise sign has been received from Jones Sign Company for Parcel Sc-316. Legal counsel has reviewed the request and has recommended approval. Ordinance allows 800 square feet of sign. This request will red

the remaining amount of signs for the business on the remainder of the property. DePas spoke in favor of not allowing off-premise sign. Motion by Jacobs, second by M. Van Lanen to authorize issuance of an off-premise sign for parcel Sc-316. Vote: Aye-2, No-1. Carried.

C. Preliminary Resolution for Special Assessments for Bertrand Lane. Status of construction of cul-de-sac progressing. Motion by M. Van Lanen, second by Jacobs to table this issue until the January 2008 monthly meeting per further review by legal counsel of the Joski deed and the procedures for assessing construction costs.

D. Quit Claim Deed for Town of Scott and Greg Joski for Bertrand Lane Property. Motion by M. Van Lanen, second by Jacobs to table the issue until the January 2008 meeting.

E. Pat Bienzen Request for Paving Debra Ann Drive. Verification of Letter of Credit not received. No action taken. No construction until Letter of Credit is on file.

F. Rubbish/Recycling Collection Issues. Three complaints have been received. Recycling bins are being broken when not handled properly in cold weather. Follow up with manager.

G. Resolution 2007-12-01 Increase Dog License fees by \$1.00. Postage and handling costs have increased to a point where expenses are not being met. M. Van Lanen presented resolution 2007-12-01 to increase dog license fees. Motion by Jacobs, second by DePas to approve Resolution 2007-12-01. Vote: DePas-Aye, Jacobs-Aye, Van Lanen-Aye. Carried.

H. Adopt 2008 Budget. The proposed budget adopted at the November 27, 2007 Town Meeting was presented. Motion by Jacobs, second by DePas to adopt the proposed budget to support 2008 operating costs. Vote: DePas-Aye, Jacobs-Aye, M. Van Lanen-Aye. Carried.

I. Audit Agreement with Schenck for 2007 Town of Scott Audit. A proposal to complete the 2007 audit for \$4500.00 was reviewed. Audit will be completed by May 1, 2008. Motion by DePas, second by Jacobs to approve the audit agreement as presented. Vote: Aye-3, No-0. Carried.

J. Liquor License Application–Kurt Boulanger “57BP” 4127 Champion Road. Application has been received for a Class A beer and class A liquor license for the Convenience Store located at 4127 Champion Road. Proper publication and review of necessary records will be completed prior to January 2008 meeting.

K. Appointments to Various Committees.

1. Mary Ullmer–three year term to Joint Plan Commission Expire 9/30/10. Motion by Jacobs, second by M. Van Lanen to approve appointment of Mary Ullmer. Vote: Aye-3, No-0. Carried.

2. Cletus Willems–Three year term to Zoning Board of Appeals. Expire 12/31/10 Motion by M. Van Lanen, second by Jacobs to approve appointment of Cletus Willems. Vote: Aye-3, No-0. Carried.

3. Al Herrman–Five year term to Water Utility Commission. Expire 12/31/12. Motion by Jacobs, second by DePas to approve appointment of Al Herrman. Vote: Aye-3, No-0. Carried.

4. Mike Van Lanen–three year term to Plan Commission. Expire 12/31/10. Motion by Jacobs, second by DePas to approve the appointment of Mike Van Lanen. Vote: Aye-2, No-0. Abstain 1 Carried.

5. Paul VandenPlas–three year term to Plan Commission Expire 12/31/10. Motion by Jacobs, second by DePas to approve the appointment of Paul VandenPlas. Vote Aye-3, No-0. Carried

L. Scotland Meadows Setbacks and Condominium Plot Streets. Front yard setbacks are all planned at 25 feet. Legend on Subdivision plot states 30 feet. Shore Crest Trail is depicted as crossing

Fisher Road and continuing thru a driveway into the condominium plot. Policy is to not have same street names in condominium plots. The Subdivision Plot does not reference the bicycle trail and the location of a kennel to the

north as had been agreed to in design meetings. The Subdivision Plot and the Condominium Plot must be amended at the expense of the developer before any building permits will be issued.

J.. Clerk/Treasurer and Economic Development Positions. The current planning position ends on December 31, 2007. The 2007 budget includes funds to support Economic Development. Discussion followed on procedures to fill the position and the status of Dave Cerny relative to the position.

Motion by M. Van Lanen, Second by Jacobs to open meeting to public input. Vote: Aye-3, No-0. Carried. Discussion followed on whether Dave Cerny was considered for the position at the budget hearing. Comments from those in attendance indicated that funding was approved but the position was not filled. Motion by Jacobs, second by M. Van Lanen to return to agenda.

Clerk/Treasurer position does not need to be filled until April 9, 2008. Discussion followed on posting the Economic Development position before December 31, 2007. Motion by DePas, second by Jacobs. to post Economic Development position on web site and at bulletin boards until 3:00 P.M. on December 26, 2007. Vote Aye-3, no-0. Carried.

Motion by Jacobs, second by DePas to table action of the Clerk/Treasurer position until the January 8, 2008 Town Board Meeting. Vote: Aye-3, No-0. Carried.

7. Communications.

A. Hickoy Nut Road. Scott Brosteau reported that he had met with Mr.Mason and Mr. Heileman for a final review of some modifications to the turn around. If this last proposal is not satisfactory to all parties, then legal action may be required. Discussion followed on the turn around design.

B. Snow Removal. Procedures need to be reviewed. Overall not too bad.

C. Bay Shore Billing. A request has been received to do billing for Bayshore Sanitary District. Terms and conditions need to be developed.

D. Extension of Public Water Northerly on Nicolet Drive. Utility District has made a decision to continue the engineering and move ahead with the project to extend water service on Nicolet Drive

E. Year End Meeting. Meeting to settle year end accounts and act on non-metallic mining and blasting permits will be at 6:00 P.M. on December 27, 2007.

8. Clerk/Treasurer Report.

Clerk reported Balance on Hand as of November 13, 2007 of \$226,194.22. Receipts of \$14,526.61 and Disbursements of \$74,906.25 were reviewed. Motion by Jacobs, second by DePas to approve Clerk/Treasurer report. Vote: Aye-3, No-0. Carried.

9. Next Meeting/Adjournments.

Year end meeting will be December 27, 2007 at 6:00 P.M. January Town Board meeting will be on January 8, 2008 at 6:00 P.M. Motion to adjourn by Jacobs, second by DePas Vote: aye-3, No-0. Carried.

Donald L. Gibson, Clerk/Treasurer