

TOWN OF SCOTT, BROWN COUNTY, WISCONSIN
MINUTES OF MONTHLY TOWN BOARD MEETING (0713)

July 10, 2007

1. Call To Order

The July 2007 Town Board Meeting was called to order at 6:00 P.M. on Tuesday July 10, 2007 in the Town Hall by Chairman Mike Van Lanen. Present were Chairman Van Lanen, Supervisors Cyril Van Laanen, Kenneth Jacobs, Colleen Harris, Tom DePas, Clerk/Treasurer Don Gibson, Planner Dave Cerny, Constable Terry Valitchka.

2. Verification of Publication of Public Notice

The Affidavit of Posting indicating that the agenda for this meeting was published in 5 locations in the Town of Scott on July 6, 2007. Motion by Jacobs, second by C. Van Laanen to accept and file the affidavit of posting. Vote: Aye-5, No-0. Carried.

3. Approval of Minutes of Prior Town Meetings

A. June 2007 Town Board Minutes Minutes were read by the Clerk. Harris asked that the minutes be amended as follows: Item 6B should state that poles within 2 feet of the curb, not right of way must be moved. Motion by Jacobs, second by C. Van Laanen to approve the minutes as amended. Vote: Aye-5, No-0. Carried.

B. June Plan Commission Minutes. Minutes had been distributed to Town Board members. Motion by Jacobs, second by C. Van Laanen to approve the minutes as distributed. Vote: Aye-5, No-0. Carried.

4. Public Input

Motion by M Van Lanen second by C. Van Laanen to open meeting to public input.

A. Dave Lardinois, 3000 Nooyen Lane asked where the public park area is located on the Daanen and Janssen property. What is status of the request of Daanen and Janssen and Northeast Asphalt to join the two quarries.

B. Harlan Matthews Bay Settlement Road. Concerned about the angle of approach of the apron on his driveway and what is maximum width of a driveway. Will a driveway be put on a separate lot.

Motion by Jacobs, second by C. Van Laanen to return to agenda. Vote: Aye-5, No-0. Carried.

5. Reports by Clerk, Engineer and Planner

Clerk: Revaluation is proceeding, but may be delayed. Firm schedule by August Meeting. Recycling Grant Application must be submitted by October 1, 2007. Municipal checking account is established at Baylake Bank. The Town of Scott will celebrate 150th anniversary in fall of 2008. Bay Settlement Road reconstruction from Church Road to Van Lanen Road included to 2012 plans. No funding plans available.

Engineer: Options to complete the cul de sac at end of Bertrand Lane were reviewed. Pre-construction meeting for Hackberry Court during week of July 23. Request for a private water line to cross Bay Settlement Road has been received. Culvert and drainage on south end of Bay Heights Drive need to be revised.

Planner: No input. Will address issues on agenda items.

6 Specific Matters for Discussion and Action by Town Board

A. Whetter/Pierner Certified Survey Map. Cerny reported that the Certified Survey Map was denied by the Plan Commission because of concerns about the wet land delineation. Motion by DePas, second by Harris to deny the request for a Certified Survey Map by Whetter/Pierner. Vote: Aye-5, No-0. Carried.

B. Request by Holy Cross Parish for One Day Picnic License. An application for a one day picnic license for August 5, 2007 for Holy Cross Congregation was reviewed. Motion by C. Van Laanen, second by M. Van Lanen to issue the license. Vote: Aye-5, No-0. Carried.

C. Authorizing Resolution- Recycling Responsible Position. Motion made to approve

Resolution 2007-07-01 authorizing the Clerk/Treasurer to file grant applications on behalf of the Town of Scott. Motion by C. Van Laanen, second by DePas to approve Resolution 2007-07-01 Authorizing the Clerk/Treasurer to file grant applications. Vote: Aye-5, No-0. Carried.

D. Robert Nooyen Request to Relocate Ditch in St. Kilian's Estate. Robert Nooyen

has requested authorization to relocate a storm water ditch in the northeast corner of St Kilian's Subdivision. This would allow for more orderly development of the property. Motion by Jacobs, second by C. Van Laanen to table the issue until more information on the impact on storm water is available. Vote: Aye-5, No-0. Carried.

E. Sex Offender Ordinance. Information received from the Green Bay Area Public School System concerning bus routes has been received. Referred to Plan Commission for further review.

F. Rubbish/Recycling Collection Issues. Number of complaints has been reduced.

Zero complaints received on the week of July 4. Veolia is working aggressively to improve their performance. Overall the number of complaints is a small percent of total customers.

G. Approval of Bay Settlement Road Baylake Bank Construction Loan of \$800,000. Resolution 2007-07-02 to borrow up \$800,000 from Baylake Bank to fund the Town of Scott share of the cost of the reconstruction of Bay Settlement Road was reviewed. The exact timing of when the funds are needed is not available. The loan will be effective July 16 and the monies will be invested in Town of Scott accounts until bills are received. Motion by DePas, second by Jacobs to approve Resolution

2007-07-02 to borrow \$800,000 from Baylake Bank to fund the cost of the reconstruction of Bay Settlement Road. Vote: Depas-Aye, Harris-Aye, Jacobs, Aye, C. Van Laanen-Aye, M. Van Laanen-Aye. Carried.

H. Zoning Ordinance/Zoning Map Update Status. The public hearing scheduled for July 17, 2007 has been canceled. The Notice of Hearing must be revised to include a summary of the major changes in the ordinance and all changes in zoning classification must be communicated to property owners before the hearing. Cerny stated that the plan is to have an Open House on the ordinance and the map on August 15 from 4:00-6:00 P.M and hold the Public Hearing on August 22, 2007 at 6:00 P.M..

I. Road Construction Status. Wedging and chip sealing is completed. Hackberry Court will be reconstructed in late July. Estimate will be requested for crack filling. Storm sewer drains need to be cleaned on Bay Settlement Road and property owners must be notified that grass clippings are not to be put in roadway.

J. Bay Settlement Road Reconstruction. Utility work is completed in south half and will be totally completed in a week. Construction will start at Judy Lane. Russ Glime is Project Manager. Peters Concrete is Contractor. Jack Robb of TOKI Engineering has overall responsibility and Vern Kosicki is inspector. Local access will be maintained throughout the project.

K. Hickory Nut Road Plans/Assessments. Status has been reviewed with attorney Duffy who will review with the court. A draft of Preliminary Resolution concerning the intent to construct Hickory Nut Road was reviewed. A summary of the entire project will be completed. Next steps will be taken when legal counsel approves.

L. Zoning Board of Appeals Appointments. Steve Deprey's term has expired. M. Van Laanen recommended that he be appointed to another three year term. Motion by M. Van Lanen, second by Jacobs to appoint Steve Deprey to a three year term ending May 31, 2010. Vote: Aye-5, No-0. Carried.

Elizabeth Gibson is no longer a resident of the Town of Scott. Motion by DePas, second by Jacobs to remove Elizabeth Gibson from the Zoning Board of Appeals. Vote: Aye-5, No-0. Carried. Motion by M. VanLanen to appoint Nikki Goral to the Zoning Board of Appeals to complete Elizabeth Gibson's term. Vote: Aye-5, No-0. Carried.

M. Clerk/Treasurer Position. The Clerk/Treasurer position is separate from the administrator position. Applications will be taken and interviews will be conducted in September.

N. Storm Water Management in Bay Heights Subdivision. The first storm water retention pond is being renovated. All other storm water areas need to be evaluated. Developers need to be involved in storm water issues. Contract is being developed with Mead And Hunt for storm water management.

7. Reports from Town Officers/Committees.

A. Status of Fire Truck Purchase. The new truck has not been completed. The cab is partially complete. The chassis will be delivered in September. Truck is scheduled for delivery in December 2007.

B. Status of Old Town Hall and Annex. Work will continue on painting of old Town Hall. A

Request for Proposal will be developed for the removal of the buildings from the Annex property. Plan for future use of property was reviewed.. Proposals should be available for review by August meeting.

C. Inspections of Quarry Operations. Scheduled for August 1, 2007.

D. Culvert on Wequiock Road is Completed.

E. Erosion Control on Fill at County Shop on SH54. County will be contacted to install necessary controls.

F. Consumer Confidence Reports on Water Quality. Reports were distributed with bills on July 10. All parameters are in control.

G. Speeding on Algoma Road and Champion Road is a concern.

H. Bay Settlement Road Construction. Project has been started. All going well.

8. Clerk/Treasurer Report

Balance on hand is \$376,330.23. Receipts of \$12,430.11 and disbursements of \$81,507.26 were presented by Clerk Treasurer. Motion by Jacobs, second by C. Van Laanen to approve the Clerk/Treasurer Report. Vote: Aye-5, No-0. Carried.

9. Next Meeting/Adjournment.

Next monthly meeting is August 12. Open House for Zoning Ordinance Update is August 15 from 4:00 to 6:00 P.M. Public hearing on Zoning Ordinance is August 22 at 6:00 P.M.

Motion to adjourn by Jacobs, second by DePas. Vote: aye-5, No-0. Carried.

Donald L. Gibson

Clerk/Treasurer, Town of Scott