



**TOWN OF SCOTT, BROWN COUNTY, WISCONSIN**  
**MINUTES OF MONTHLY TOWN BOARD MEETING(0711)**

**JUNE 12, 2007**

**1. Call To Order**

The June 2007 Monthly Town Board Meeting was called to order at 6:00 P.M. by Supervisor Cyril Van Laanen. Present were Supervisor Cyril Van Laanen, Kenneth Jacobs, Colleen Harris, Tom DePas, Clerk/Treasurer Don Gibson and Planner Dave Cerny. Excused was Chairman Mike Van Lanen.

**2. Affidavit of Posting**

The affidavit of posting for the meeting was presented by the Clerk. Motion by Jacobs, second by Cy Van Laanen. Vote: Aye-4, No-0. Carried.

**3. Review/Take Action on Minutes of Previous Meetings.**

**A. Minutes of May 2007 Town Meeting.** Minutes of the May 2007 Town Board Meeting had been distributed to the Town Board. Motion by Jacobs, second by C. Van Laanen to approve the minutes as distributed. Vote: Aye-4, No-0. Carried.

**B. Minutes of May 2007 Plan Commission.** Minutes of the May 2007 Plan Commission had been distributed to the Town Board. Motion by DePas, second by Jacobs to approve the minutes as distributed. Vote: Aye-4, No-0. Carried.

**4. Public Input**

Motion by C. Van Laanen, second by DePas to suspend the rules and open the meeting to public input. Vote: Aye-4, No-0. Carried. C. Van Laanen stated that input would be limited to three minutes per person.

No input was received from the public.

Motion by DePas, second by Jacobs to return to regular agenda. Vote: Aye-4, No-0. Carried.

**5. Reports by Clerk, Engineer and Planner**

**Clerk**—Reported that Debra Vanden Langenberg will be absent for approximately 2 weeks to care for the illness of her mother.

**Planner**—Reported that the draft of the Xoning Ordinance is complete and a hearing must be held. Plan Commission and Town Board to attend.

**Engineer**–Reported that staking has been completed on Bertrand Lane. Property lines on all adjoining properties have been identified. Construction on Hackberry Court to be done in July. Preconstruction meeting to be held after July 4. Construction has been started on Scotland Meadows Subdivision. Completion expected by September.

## **6. Items for Discussion/Action**

### **A. Award Road Construction/Maintenance Contracts.**

Motion by Harris, second by DePas to award the contract for removal and replacement of surface on Champeau Road for \$1970 and Hermans Road for \$5710 to Northeast Asphalt. Vote: Aye-4, No-0. Carried.

Motion by Jacobs, second by DePas to award the wedging and chip sealing to Scott Construction for the following:

Church Road-Bay Settlement to SH 57	\$20,625.00
Church Road to City of Green Bay	\$ 1,472.00
Hermans Road-Church Road to Caledonia	\$15,279.00
Renier Road	\$13,788.00
Rose Garden Way. Cul de Sac	\$ 1,478.00
Conard Road	\$ 478.00
Total	\$53,120.00

Vote: Aye-4, No-0. Carried.

### **B. Contract with Wisconsin Public Service for Pole Relocation-Bay Settlement Rd.**

Harris provided an update on meetings held with Wisconsin Public Service and Steve Grenier of Robert E. Lee. All poles on Bay Settlement Road are within 2 feet of the ROW. In this location WPS is obligated to move the poles at their expense. The request for \$84,000 has been recalled. Discussion followed on some concerns about interference with the gas lines and the planned storm sewer. More information will be available at the pre-construction meeting to be held after July 4, 2007.

### **C. Daanen and Janssen Development of 17 Acre Recreation Site.**

Daanen and Janssen is developing a recreational site east of their non-metallic mining operation on Van Egeren Lane. Daanen and Janssen will pay all the costs, provide insurance and maintenance. They have requested that the Town of Scott be a silent partner. Plan Commission has recommended approval. Motion by DePas, second by Harris to enter into a partnership with Daanen and Janssen subject to approval by Town Attorney. Vote: Aye-4, No-0. Carried.

### **D. Approval of Juza Preliminary Plot on Bay Settlement Road.**

Cerny explained that the original plan for a Planned Development District had roads of 60 feet and lots of 15,000 as was reviewed in April 2007. He explained the revised plan has some lots less than 15,000 square feet. Most of the lots are 14,500 square feet and the street width remains at 60 feet. The Plan Commission has reviewed and approved the plan. Motion by Harris, second by Jacobs to approve the Juza Preliminary Plot Plan. Discussion followed on the 60 foot wide roadway, the location of the trail, lots of 13,700 feet and 14,500 feet. Harris and Jacobs withdrew the motion.

Motion by Harris, second by DePas to open floor for public input. Vote: Aye-4, No-0. Carried.. Brian Bartels of Juza stated that restrictive covenants will prohibit fences. Sidewalks are not included and a trail is identified. along Mustang Way and between lots 24 and 25.

Motion by Jacobs, second by Harris to return to agenda. Vote: Aye-4, No-0. Carried.

Motion by Harris, second by Jacobs to approve the Preliminary Plot of Churchill Downs(Juza) with the conditions as discussed recorded on the plat. Vote; Aye-4, No-0 Carried.

#### **E. Policy on Replacement of Garbage Cans.**

Motion by DePas second by Jacobs to charge the property owner for the cost when a garbage can is lost. If not paid the charge will be placed on the tax role. Vote: Aye-4, No-0. Carried.

#### **F. Resolution 2007-06-02. Hourly Wage for Elected Supervisor**

Action was taken at the April 11, 2007 Annual meeting to authorize payment of an hourly wage to Elected Town Board Supervisors who are performing non supervisory tasks. Motion by Harris, second by DePas to approve Resolution 2007-06-02 Hourly Wage for Elected Supervisors. .Vote: Aye-4, No-0. Carried.

#### **G. Resolution 2007-06-01 Authorizing Reimbursement for Travel Expenses.**

The Town Board is authorized to establish procedures to provide compensation to Town officials and employees. This resolution authorizes compensation at the rate of \$.465 per mile. Motion by DePas, second by Harris to approve Resolution 2007-06-01. Vote: Aye-4, No-0. Carried,

#### **H. Resolution 2007-06-03 Correcting Spelling of St Kilian Road**

Various methods of spelling of St Kilian Road have been causing confusion in mail and parcel deliveries, emergency services and property locations. Motion by Jacobs, second by Harris to approve resolution 2007-06-03 which makes the official street name St. Kilian Road. Vote: Aye-4, No-0. Carried.

#### **I. Hickory Nut Road Engineering and Next Steps.**

Engineer Scott Brosteau presented a preliminary cost estimate for the construction of Hickory Nut Road. of \$120,773.13. This estimate does not include costs to purchase right of way or vacate Werry Road. Next steps include notifying property owners and preparing the Engineering Report for Special Assessments. Motion by Harris, second by DePas to continue the development of Hickory Nut Road. Vote: Aye-4, No-0. Carried

#### **M. Liquor License Approval**

The following liquor license applications were presented by the Clerk.

Class A.. Bayland Shell Jerry Weid Agent 3987 Algoma Road

Class B S &S Bar Steve Eriean 4830 Nicolet Drive

Club Chalet Inc. Sara Melotte 4642 Nicolet Drive

Victoria's of Green Bay Crescencio Victoria, 2610 Bay Settlement Road

Oakridge Bar and Grill Stephanie Kassbaum 4415 Cty P.

The Settlement Charles Bouche 3245 Bay Settlement Road

Royal Scot Golf Course, LTJ Limited Larry Rand Agent 4831 Church Road

The Bluff Pub and Grill Mary Lou Van Deusen 2638 Bay Settlement Road

All personal property taxes and liquor bills have been paid. Motion by Jacobs, second by DePas to approve the applications and issue the licenses. Vote: Aye-4, No-0. Carried.

Operator License applications for Nikki Hayes and Thea Massey were reviewed. Motion by Jacobs, second by C. Van Laanen to approve the applications and issue the licenses. Vote: Aye-4, No-0. Carried.

#### **N. Pay for Attendant at Yard Waste Disposal Site.**

Motion by Jacobs, second by C. Van Lanen to pay Henry Bertrand \$5.00 per hour for time spent monitoring the yard waste disposal site .in lieu of salary. Vote: Aye-4, No-0. Carried.

#### **O. Sex Offender Ordinance**

Motion by Harris, second by DePas to table the issue and encourage the Plan Commission to continue work on the issue. Vote: aye-4, No-0. Carried.

#### **P. Rubbish Collection Issues**

Issues concerning rubbish collection were discussed. Veolia has been contacted with the concerns. All complaints should be reported to the Clerk's Office where a list will be developed for review with Veolia.

#### **Q. Financial Management**

Proposals from Baylake Bank and Chase Bank are still under review.

#### **R. Road Construction Borrowing.**

Road construction on Bay Settlement Road will begin in July. The exact amount that the Town of Scott will need to borrow has not been determined. It is advantageous to borrow sufficient funds and invest them with the bank until exact obligation is known. The loan would not have a prepay penalty. Motion by Jacobs, second by DePas to borrow \$800,000 from BayLake Bank. Vote:Aye-4, No-0. Carried.

#### **S. Steve DePrey Zoning Board of Appeals**

Steve Depry's term expired. Issue tabled until July 2007 Monthly meeting.

## **7. Communications**

- A. Brown County Highway Commission will require a permit for Bay Settlement Road construction across Algoma Road.
- B. TOKI Engineering will supervise Bay Settlement Road construction.
- C. Van Lanen Road signs are missing.
- D. Property owners will receive communication about Bay Settlement Road construction after details are available from the pre-construction meeting.
- E. Brown County will do roadside grass cutting. Starting July 1.
- F. An energy audit has been done on Town Hall. It can save 22% and payout in 5 years.

### **8. Clerk/Treasurer Report**

The balance on hand is \$415,626.46. Receipts for May were \$12,844.66 and disbursements are \$52,140.91. Motion by Jacobs, second by DePas to approve the financial report.

### **9. Next Meeting/Adjournment**

The next Town Board Meeting will be July 10, 2007. A hearing on the update of the zoning ordinance is scheduled for July 17, 2007. A pre-construction meeting for Bay Settlement Road is July 3, 2007 at 3:00 P.M. in the Town Hall.

Motion to adjourn by Jacobs, second by Harris. Vote: Aye-4, No-0. Carried. Meeting adjourned at 8:00 P.M.

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Donald L. Gibson

Clerk/Treasurer

