

TOWN OF SCOTT, BROWN COUNTY. WISCONSIN
MINUTES OF MONTHLY TOWN BOARD MEETING(0705)
MAY 8, 2007, 6:00 P.M.

1. Call To Order

The May 2007 Monthly Town Board Meeting was called to order at 6:00 P.M. May 8, 2007 in the Town Hall by Chairman Mike Van Lanen. Present were Chairman Mike Van Lanen, Supervisors Cyril Van Laanen, Kenneth Jacobs, Colleen Harris, Tom DePas, Clerk/Treasurer Don Gibson, Planner Dave Cerny and Constable Terry Valitchka.

2. Affidavit of Posting

The Affidavit of Posting indicating that the agenda for the meeting was posted on May 5, 2007 and all required notifications had been complied with was presented by Gibson. Motion by Jacobs, second by C. Van Laanen to approve and file the Affidavit of Posting. Vote: Aye-5, No-0. Carried.

3. Approval of Minutes of Previous Meetings

Minutes of the April 2007 Monthly Town Board Meeting were distributed to Town Board members. Jacobs requested that Item 4 of the April 16, 2007 Town Board Meeting Minutes be amended to show the results of the roll call vote for Planned Unit Development as Aye-3, No-2. Motion by M. Van Lanen, second by C. Van Laanen to approve the minutes as amended. Vote: Aye-5, No-0. Carried.

Minutes of the April Plan Commission were distributed. Motion by DePas, second by Jacobs to accept and file the minutes of the Plan Commission April 2007 meeting. Vote: Aye-5, No-0. Carried.

4. Public Comment

Motion by M. Van Lanen, second by Jacobs to suspend the rules and open the meeting for public comment. Vote: Aye-5, No-0. Carried.

Jon Henjun Stated that he had received the engineering proposal to correct his drainage problem in the intersection of Beaumier and Nicolet Drive. He questioned what his responsibility is for costs? Scott Brosteau explained the proposed plan to correct the drainage problem.

Herb Cuene There is a medical practice operated by Mark Feinstein on Edgewater Beach Road. It appears as if he has employees and patients at his home. There should be no medical practice in this area.

Amy Gutzman Is there a permit process for home business? Not at this time. Being developed by Plan Commission for inclusion in zoning ordinance. The Town Board should be proactive in developing a sex offender ordinance.

Erin Lemoine They have three dogs and would like to have one more dog to protect their Alpacas. They recognize that they need a kennel license and will send a written request.

Motion by C. Van Laanen, second by Jacobs to return to the agenda.

5. Reports by Clerk, Engineer and Planner.

Clerk/Treasurer Fire Department Loan Application has been approved by Local Government Investment Pool and is awaiting review by the Attorney General. There will be a meeting of the NEWSC on May 14, 2007 from 2-4 P.M. All Delinquent Personal Property Taxes have been paid.

Engineer. Report on Storm Water Grant has been submitted to DNR. Hackberry Court road construction will be completed after school is out. Wequiock Road culvert must be repaired. Bridge Fund will cover expense. Jacobs and Brosteau will work out details with Brown County.

Planner. Summary of activities and hours spent in the the last three months was reviewed. An update on the Herb Cuene letter concerning a business on Edgewater Beach Road operated by Mark Feinstein. He has contacted Mark Feinstein office who has indicated that they will be moving to the Bellevue area by June 1, 2007. He will follow up in two weeks.

Motion by C. Van Laanen, second by Harris to open meeting for public input. Vote: Aye-5, No-0

Herb Cuene stated that Feinstein has made these commitments in the past. He should be watched carefully.

Motion by C. Van Laanen, second by Jacobs to return to agenda. Vote: Aye-5, No-0.

6. Items for Discussion and Action by the Town Board.

A. Bertrand Lane Status. Scott Brosteau stated that he has met with Greg Joski at the site. He will layout a plan for a culdesac and the necessary land transactions.

B. Municipal Court Status. A meeting has been held with all concerned towns. They have agreed on six common ordinances. Each Town will determine penalties that apply to other ordinances.

C. Depository for Town Funds. Motion by DePas, second by Jacobs to appoint Chase Bank and Baylake Bank as depositories for Town of Scott funds. Vote: Aye-5, No-0. Carried.

D. Liquor License Applications. Liquor License Applications for Class A and Class B licenses have been received from the following:

Class B Fermented Malt Beverage and Intoxicating Liquor License.

Club Chalet Inc. Sara Melotte, Agent at 4642 Nicolet Drive, Green Bay, Wi. 54311

S & S Bar, Steven Eriean, 4830 Nicolet Drive, Green Bay, Wi. 54311

Royal Scot Golf Course, LTJ Limited, Larry Rand Agent, 4831 Church Road. New Franken, Wi.

Victoria's of Green Bay, Cresencio Victoria, Agent, 2610 Bay Settlement Road, Green Bay, Wi.

The Settlement, Charles Bouche, 3254 Bay Settlement Road, Green Bay, Wi. 54311.

Oak Ridge Bar and Grill, Stephanie Kassbaum, 4901 Sunset Bluff Drive, Green Bay, Wi. 54311.

The Bluff, Jamaloven Inc. Mary Lou Van Deusen, Agent, 2638 Bay Settlement Road. Green Bay.

Class A Fermented Malt Beverage and Intoxicating Liquor License.

Bayland Shell LLC. Gerald Weid Agent, 3987 Algoma Road, New Franken Wi. 54229.

Discussion followed on the need to review the costs of the licenses and determine if changes need to be made.

E. Operator License

Applications for operator licenses have been received from the following:

Wayne J. Clark. 3194 Fairview Road, Green Bay, Wi. 54313

Derrick Rand, 3156 Claymore Lane, New Franken, Wi. 54229

Terese A. Clark, 4514 Algoma Road, New Franken, Wi. 54229

Amy Simons 3181 Claymore Lane, New Franken, Wi. 54229

All applicants have provided proof of Responsible Beverage Server Training. Motion by Jacobs, second by DePas to approve the applications and issue the licenses. Vote: Aye-5, No-0. Carried.

F. Sex Offender Ordinance

Attorney Dennis Duffy has provided a draft of an ordinance regarding limitations on where convicted sex offenders may maintain a residence. Discussion followed on the need for an ordinance. Towns of Green Bay and Humboldt indicated that they will wait for Scott to decide to proceed. A 1000 foot restriction from bus stops will be considered. A review board may be established to evaluate issues. Motion by Jacobs, second by Harris to forward the proposed ordinance to the Plan Commission for review. Vote: Aye-5, No-0. Carried.

G. Road Construction Plans and Bids.

Bay Settlement Road project has been bid and the bids have been returned. Indications are that the project costs may be lower than anticipated. Town Board has reviewed the roads and developed plans. Areas to be repaired have been measured and bid specifications will be developed. Priority areas are:

1. Utilize bridge fund to repair culvert on Wequiock Road.
2. Brown County has recommended that the curb be exposed on curve on Wequiock Road.
3. Church Road from Bay Settlement Road to SH 57
4. Hermans Road from Caledonia to Church Road

5. Renier Road from Nicolet to Esther Lane–Wedge and Chip Seal.

M. Van Lanen presented a summary of the minutes of the road meeting held on April 30, 2007. M. Van Lanen will advise L. Granius on issues surrounding his driveway.

H. Yard Waste Disposal Site Operations

There have been numerous requests for open hours on weekdays. Staffing at the site is managed by Finnel Landscaping. It includes Hank Bertrand who is paid a salary by Town of Scott. Discussion followed on compensation for Bertrand. Motion by M. van Lanen to increase pay for Hank Bertrand. After discussion, the motion was withdrawn. Motion by M. Van Lanen, second by DePas to employ Hank Bertrand at the Yard Waste Disposal site under the direction of Finnel Landscaping with pay to be determined at the June meeting. Current hours at the site are 10 A.M. to 2 P.M. on Saturday and Sunday. Motion by M. Van Lanen, second by C. Van Laanen to add hours from 3 P.M. to 7 P.M. on Wednesday. Vote: Aye-5, No-0. Carried.

Motion by M. Van Lanen, second by Harris to have DePas get a sign made for the Yard Waste Disposal Site defining hours. Vote: Aye-5, No-0. Carried.

I. Northeast Asphalt Request for Quarry Expansion.

No action taken. Request has been withdrawn.

J. Equipment for Coastal Management Grant.

Cerny explained that the Coastal Management Grant allowed for \$3500 of computer equipment .He requested that a lap top computer be provided for the Clerk/Treasurer. A server be provided to manage interfaces of all computer equipment., A Power Point Projector be made available for presentations. and a maintenance contract be initiated.. Total cost is \$3500. Motion by DePas, second by C. Van Laanen to authorize purchase of the equipment. Vote: aye-5, No-0. Carried

K. Expenses for Supervisors

Jacobs asked that a \$50.00 per month expense allowance be provided to cover expenses of highway commissioner. C. Van Laanen stated that all supervisors should get the same allowance. Motion by DePas, second by Harris to reimburse supervisors for mileage at the current IRS rate(\$.44.5/mile) when documentation is provided per IRS rules. Vote Aye-3, No-1, Abstain-1. Carried.

L. Appointment to Plan Commission

John Paul has submitted a letter indicating his desire to resign. Motion by M. Van Lanen, second by Jacobs to send a letter of thanks to John Paul. Carried. M. Van Lanen recommended that Paul VandenPlas be appointed to complete John Paul's term which expires December 31, 2007. Motion by M. Van Lanen, second by Jacobs to appoint Paul VandenPlas to the Plan Commission to complete John Paul's term. Vote: Aye-5, No-0. Carried.

7. Reports by Committees and Town Board Members

A. Ron Tillmann request for wider driveways. Ron Tillmann has requested 43 foot wide driveways for his property on Bay Settlement Road. Wis. DOT allows for 24 foot driveways for residential and 35 foot for commercial property. Motion by M. Van Lanen, second by Jacobs to allow 35 foot driveways with curb and gutter to be installed when ever the property is used for residences. Vote: Aye-3, No-2. Carried.

B. Bay Settlement Road Construction. Discussion on the location of poles and gas mains. Plans will be available at next meeting.

C. Hickory Nut Road. Status conference with Judge Warpinski and Attorneys is scheduled for May 21 at 11:40 A.M.

D. Board of Review. Meeting to adjourn the Board of Review to August will be held on May 29, 2007 at 6:00 P.M.

E. Thank You from Dick DeBauche. A thank you card from Dick DeBauche was reviewed.

F. United Way Letter. United Way has established a 211 call center to provide information regarding services that are available. Meeting with Homeless Coalition and United Way will be held on June 6 at 10:00 A.M.

G. Complaint of Loose Dogs on Point Comfort Lane. Referred to constable Valitchka.

H. Bay Settlement Road Improvement North of Church Road. Brown County Plan Commission will forward the application.

8. Clerk/Treasurer Report

Balance on hand is \$449,093.11. Receipts of \$4020.24 and disbursements of \$37,486.87 were presented. Motion by Jacobs, second by C. Van Laanen to approve Clerk/Treasurer report.

9. Next Meeting/Adjournment

A special meeting will be held on May 29, 2007 to adjourn Board of Review to a later date and a Special Town Board Meeting. June Town Board Meeting will be on June 12. All meetings are at 6:00 P.M. Motion to adjourn by M. Van Lanen, second by C. Van Laanen. Meeting adjourned at 7:45 P.M.

Donald L. Gibson

Clerk, Treasurer