

**TOWN OF SCOTT, BROWN COUNTY, WISCONSIN**  
**MINUTES OF MARCH MONTHLY TOWN BOARD MEETING(0639)**  
**MARCH 13, 2007**

**1. Call To Order**

The March 2007 Monthly Town Board Meeting was called to order at 7:00 P.M. on March 13, 2007 in the Town Hall by Mike Van Lanen Present were Mike Van Lanen, Supervisors Cyril Van Laanen, Kenneth Jacobs, Colleen Harris, Tom DePas, Clerk Don Gibson, Treasurer Richard DeBauche, Planner Dave Cerny and Constable Lee Baenen

**2. Affidavit of Posting**

The affidavit of posting for the March 2007 Meeting was presented by the Clerk. Motion by Jacobs, second by C. Van Laanen to approve the Affidavit of Posting as presented. Vote: Aye-5, No-0. Carried.

**3. Approval of Prior Meetings**

**A. February 2007 Monthly Meeting** Minutes had been distributed to Town Board members prior to the meeting. Motion by Jacobs, second by C. Van Laanen to approve the minutes of the February 2007 meeting as presented. Vote: aye-5, No-0. Carried.

**B. February Plan Commission** Minutes of the February Plan Commission meeting had been distributed to Town Board members. Motion to accept and file Plan Commission minutes by M. Van Lanen, second by Harris. Carried. Hearings concerning expansion of the Tordeur Quarry and the Planned Unit Development for Juza were scheduled for April 16, 2007 at 6:00 P.M. Discussion followed on the density of the lots proposed by Juza.

**C. Minutes of March 6, 2007 Special Town Board Meeting.** Minutes of the March 6, 2007 Special Town Board meeting were read by the Clerk. Motion to approve the minutes as read by Jacobs, second by C. Van Laanen. Vote: Aye-5, No-0. Carried..

**4. Public Input**

Motion by M. Van Lanen, second by DePas to suspend the rules of order and open the meeting to public comment. Vote: Aye-5, No-0. Carried.

**Chuck Rentmeester**-Expressed appreciation for the information received in the Town newsletter. Expressed concerns about rubbish and recycling collection by VEOLIA. Garbage bins are larger than they need to be for most residences. Glad to hear that Time Warner is in the town. How can their services be expanded to other areas in the Town of Scott? What is the status of the Incorporation as a Village effort. Comprehensive Plan is complete and ordinances are being updated. Motion by Jacobs, second by C. Van Laanen to return to the agenda. Vote: Aye-5, No-0. Carried.

## **5. Communications by Clerk, Engineer and Planner.**

**Clerk.** Received notice from Wisconsin Public Service Corp. that gas service to the old Town Hall which has been disconnected since August of 1997 will be removed if not used by August of 2007. \$5950 grant has been received from State Elections Board for handicap voting equipment. Attended training on Storm Water Permit. One more session in April. Request to spend \$490 to improve recycling efforts is not needed as goals are being met. Absentee ballots are available for April 3, 2007 election. March 13 is last day for mail in registration.

**Engineer.** Flooding situation on Bay Heights Drive has been reviewed. Culvert is too high. Request to improve storm water drainage at intersection of Beaumier and Nicolet Drive will be reviewed by Engineer.

**Planner.** Written response has been made to Angela Tilleman regarding the requirements of a cul-de-sac at the end of Bertrand Lane. This may require some land purchase from Greg Joski. Motion by C. Van Laanen, second by Jacobs to open meeting to public. Vote: aye-5, No-0. Carried. Dave Chrouser stated that separate legal documents are needed for land transfers. Motion by C. Van Laanen, second by Jacobs to return to agenda. No occupancy permit will be issued until the cul de sac issue is clear and the chicken coop is removed.

Request for a 2 unit condominium development has been reviewed by Plan Commission. Plan Commission indicated that this is a reasonable use. Variance may be required in order to build 2 units.

Stormwater grant applications are being prepared for stormwater runoff control and Planning.

## **6. Specific Matters for Discussion and Action**

**A. Conditional Use Permit Request May/Lindquist for Gas Station on Intersection of Champion Road(Cty K) and SH 57.** Letters from Steve Dallaire, David Haase and Linda DeChamps indicating their concerns with the request for a permit were reviewed and entered into the record. Cerny provided an update of the rezoning requests and the current zoning classification of the property. The current zoning is Community Business. Plan Commission has reviewed and approved of the request. Plan Commission has requested a review of construction plans. Lighting and landscape plans are required before permits will be issued. Any changes or additions to the current planned construction will require another Conditional Use Hearing. Brown County and State of Wisconsin DOT have reviewed and approved the plans.

Motion by Harris, second by DePas to approve the request for a Conditional Use Permit to construct a Convenience Store and Gas Station on the northeast corner of the intersection of Champion Road(Cty K) and SH57 with the conditions that lighting, landscape and stormwater plans are reviewed prior to permits and a Conditional Use Permit will be required for any future construction. Discussion followed on possible long term issues of access to this property. Vote: Aye-5, No-0. Carried.

**B. Yard Waste Disposal Site Operations.** A proposal to operate the yard waste disposal site on Bertrand Lane has been received from Finnel Landscape. It includes costs to monitor access to the site, store and prepare mulch and handle brush. Annual cost is projected at \$7,000 to \$10,000. The process will be supervised by Town Office. Mulch will be available to Town residents at a nominal fee. The site will be open 2 days per week: Saturday 11:00 A.M. to 2: P.M. and Sunday 11:00 A.M. to 2:00 P.M. A yard waste disposal site is required as part of the stormwater permit. The proposal is for a one year period to expire on March 13, 2008. Motion by DePas, second by Harris to approve the Finnel proposal for operation of the yardwaste disposal site. for a one year period ending on March 13, 2008. Vote: Aye-4, No-0. Motion carried.

**C. Loan to Replace a Fire Truck.** A letter has been received from New Franken Fire Department Chief Kevin Tielens that it is necessary to replace one of the fire trucks at a cost of \$369,000. Town of Scott portion of the cost is \$123,000. Motion by M. Van Lanen, second by DePas to approve purchase of the Fire Truck. Vote: Aye-5, No-0. Carried.

Motion by DePas, second by Jacobs to borrow \$123,000 from the State of Wisconsin Trust Fund..Vote: Aye-5, No-0. Carried.

**D. Roadway Width in Scotland Meadows Subdivision.** The conservation subdivision plot for Scotland Meadows was developed with a 60 foot right-of-way. Wis. Dept. of Transportation requires all roads to be 66 feet unless otherwise approved by Town Board. Resolution. Town of Scott Resolution 2007-03-01 approving 60 foot right-of-way for Scotland Meadows was reviewed. Motion by M. Van Lanen to approve Resolution 2007-03-01. Vote: Aye-5, No-0. Carried. Discussion followed on the road width requirements for all subdivisions.

**E. Scotland Meadows Subdivision Plot Final Approval.** Cerny indicated that a Developer's Agreement is being prepared detailing the 13 requirements that have been defined as essential to the plot. Motion by Jacobs, second by Harris to authorize approval of the final plot upon completion of the Developer's agreement.

**F. Appointment of Clerk Treasurer.** The combining of the Clerk/Treasurer positions and having it be an appointed position was approved at the 2005 Annual Meeting. The term for appointment is up to 3 years with salary as determined by Town Board. Motion by M. Van Lanen, second by C. Van Laanen to appoint Donald Gibson for a one year term effective April 10, 2007. Vote: Aye-5, No-0. Carried. Motion by M. Van Lanen, second by Jacobs to approve a salary of \$28,000 per year for the Clerk/Treasurer position. Vote: DePas-A, Harris-A, Jacobs-A, M. Van Lanen-A, C. Van Laanen-A. Carried.

**G. Stormwater Management Grant Applications.** Town of Scott has received a grant for storm water planning. Town Engineer is evaluating other grant possibilities.

## **7. Reports from Town Officers and Committees**

**A. Spring Election** will be on April 3. Last day for mailing registrations is March 13. Absentee ballots are available on March 13.

**B. Bay Settlement Road.** Plans have been reviewed. All right of way issues have been resolved.. Public hearing on assessments for new laterals will be held on April 9. Fire hydrants and shutoff valves will be replaced as needed.

**C. Audits.** Annual statements have been received from New Franken Sanitary District, and Water

Utility District. Scott #1 Sanitary District audit is complete. Royal Scot audit is scheduled. No information has been received from Bayshore Sanitary District.

### **8. Clerk/Treasurer Reports.**

Treasurer reported March 1 balance on hand of \$318,224.87. Clerk reported receipts of \$1,333,851.78 and disbursements of \$1,192,560.18. Motion by Jacobs, second by C. Van Laanen to approve the Clerk and Treasurer report.

### **9. Next Meeting/Adjournment**

Sewer and Water Utility meeting and public hearing on April 9. Annual meeting is April 10, Public hearings on NEA Quarry Expansion and Planned Unit Development is April 16, April Town Board meeting is April 16. Plan Commission will meet April 24 and 27 at 6:00 P.M.

Motion to adjourn by C. Van Laanen, second by Jacobs. Carried. Adjourned at 9:45 P.M.

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Donald L. Gibson