

TOWN OF SCOTT, BROWN COUNTY, WISCONSIN
MINUTES OF MONTHLY TOWN BOARD MEETING(0636)
FEBRUARY 13, 2007

1. Call To Order/Roll Call

The February 2007 Monthly Town Board Meeting was called to order at 7:00 P.M. on Tuesday February 13, 2007 by Chairman Mike Van Lanen. Present were Chairman Van Lanen, Supervisors Cyril Van Laanen, Kenneth Jacobs, Colleen Harris, Tom DePas, Clerk Don Gibson, Treasurer Richard DeBauche, Constable Lee Baenen and Planner Dave Cerny

2. Verification of Public Notice

The Verification of Posting of the agenda was presented by the Clerk. Motion by Jacobs, second by C. Van Laanen to approve the verification of posting. Vote: Aye-5, No-0. Carried

3. Approval of prior Town Meetings

A. January 2007 Town Board Meeting. Minutes of the January 2007 Town Board Meeting had been distributed to Town Board members. M. Van Lanen requested that the date indicated in item 7 I be relative to the April training. Motion by M. Van Lanen, second by C. Van Laanen to approve the minutes as amended. Vote: Aye-5, No-0. Carried.

B. January 2007 Plan Commission Meeting. Minutes of the January Plan Commission meeting were distributed to Town Board members. Plan Commission recommended approval of the Conditional Use Request for a gas station/convenience store on intersection of SH57 and CTH K. Public hearing is scheduled for 6:00 P.M. on March 6, 2007. Motion by DePas, second by Jacobs to accept and file minutes of plan commission as presented. Vote: Aye-5, No-0. Carried.

4. Public Comment

Motion by M. Van Lanen, second by DePas to suspend the rules and allow for public comment. Vote: Aye-5, No-0. Carried.

A. Lee Baenen—Questioned procedures of pickup of recyclables. Are they kept separate?. Veolia uses a separate truck for recyclables. It has capacity for two separate streams of materials.

B. Ken Hendrickson—other communities are using a mixed recyclable process

Motion by Jacobs, second by C. Van Laanen to return to agenda. Vote: Aye-5, No-0. Carried.

5. Communications by Clerk, Engineer and Planner

Clerk Gibson reported that annual reports have been received from Water Utility District and New Franken Sanitary District. Minutes of January 10 2007 meeting relating to Hickory Nut Road have been submitted for final review by attorney. Storm Water permit application timeline was received at a DNR training session. Two more sessions remain. Time Warner Cable is changing some programs.

Engineer Brosteau indicated that grant applications should be prepared soon. Planner and Clerk will be involved.

Planner Cerny presented a sketch plan of FEECO property along Scott Tower Drive vacating part of the road and extending it across Wequiock Creek. Planning needs to begin for storm water management, roads and ditches. A regional storm water pond to serve property south of Church Road is being studied. The pond could be located west of Bay Settlement Road. .

6. Specific Matters for Discussion and Action by Town Board

A. Picnic License for Holy Cross Congregation. Application has been received from Holy Cross Congregation for a Temporary Class "B" license to sell fermented malt beverages at fish dinners on Feb. 16, Mar. 2 Mar. 16 and Mar. 30. Motion by Jacobs, second by C. Van Laanen to approve the application and issue the license as requested Vote: Aye-5, No-0. Carried.

B. Rezoning Request-Bay Ridge Building Supply-Bill Varney. R-1 Residential to

B-1 Community Business. Sc-223-1-1. Cerny presented a summary of the location of the property. It is adjacent to the Bay Ridge Building Supply building which is zoned B-2 General Commercial. Minutes of public hearing had been provided to the Town Board. B-1 zoning does not allow for expansion of the building materials business which is only allowed in B-2 Zoning. It can be used for signs and parking. Parcels Sc-839, Sc-840 and Sc-841 have been combined into one parcel. Cerny stated that a sign would have to be at least 50 feet from the nearest residentially zoned property. Proposed use of the property meets zoning ordinance criteria. Concerns were expressed about lighting the sign and when it would be lit.

Motion by DePas, second by C. VanLanen to rezone Parcel Sc-223-1-1 from R-1 Residential to B-1 Community Business. Discussion followed on the need for a permit for a sign and the Plan Commission recommended maintaining original property lines. Joining all properties was recommended by assessor and Brown County. Vote: Aye-4, No-1. Carried.

C. Purchase of Fire Truck. Discussion followed on procedures and costs to purchase a new fire truck for the New Franken Fire Department. Motion by Jacobs to purchase truck. No second Jacobs rescinded the motion. Motion by DePas, second by M. Van Lanen to table the issue until March 6, 2007. DePas requested that in the future all requests for capital spending be presented to the Town Board prior to Budget preparation. Two members of the Town Board had very little information on the specifications and costs of the fire equipment. Vote: Aye-5, No-0. Carried.

D. Ordinance 2007-02-01 Alternate Procedure for Payment of Claims. Resolution 2007-02-01 authorizes the Clerk to make payments on bills when they are due as long as the item or service has been authorized or budgeted. Motion by M. Van Lanen, second by C. Van Laanen to approve Resolution 2007-02-01 as presented. Vote: Aye-5, No-0. Carried.

E. Wax Town Hall Floors. A proposal to scrub, wax and burnish the Town Hall floors for a fee of \$600 by RAE-COR DISTRIBUTING was reviewed. Motion by M. Van Lanen, second by C. Van Laanen to accept the proposal and wax the floors as proposed after the April 3, 2007 election. Vote: Aye-5, No-0. Carried.

F. Custodial Service for Town Hall. Tom DePas is the only applicant for the position providing custodial service for Town Hall. Motion by M. Van Lanen, second by Jacobs to appoint Tom DePas as custodian and request approval at the annual meeting to pay him as an employee. Vote: Aye-5, No-0. Carried.

G. Scotland Meadows Plat Final Approval/Road Width. The road in Scotland Meadows has been laid out as a 60 foot width as part of the conservation subdivision. The Dept. of Transportation requires that all roads must have a 66 foot Right of Way. unless otherwise authorized by Town Board. A resolution needs to be prepared for approval after other conditions and developer's agreement with letter of credit have been received. Motion by M. Van Lanen, second by DePas to table this issue until the proper documentation has been received from the developer. Vote: Aye-5, No-0. Carried.

H. Scott Sanitary District #1 Commissioner Appointment. No vacancies exist at this time. Mel Deprey's term expires on 03/31/07.

I Hackberry Court Road Improvement Project. Two bids have been received. MCC-\$65468.00 and NEA-\$69504.40 TRIP Fund grant has been received for \$13,000.00. Town of Scott cost is \$52,468.00. Motion by Jacobs, second by M. van Lanen to award the contract for road construction on Hackberry Court for \$65,468.00(Supervisor Harris recused herself from the discussion and decision) Vote: Aye-3, No-1, Abstain-1. Carried.

J Newsletter Status/Approval. The proposed newsletter was reviewed. It contains a summary of major activities in the Town. It will be printed and mailed by Brown County at a cost not to exceed \$1217.00. Discussion followed on alternate procedures to cover costs of future newsletters by advertising. Motion by C. Van Laanen, second by Jacobs to approve and mail the newsletter. Vote: Aye-5, No-0. Carried.

K. Rubbish And Recycling Collection Issues. Summary of activities to improve quality of rubbish and recycling collection has been received from VEOLIA. They will address all issues to provide good service. They will prepare a letter to be sent to property owners in spring.

L. Yard Waste Disposal Operations. No proposals have been received. Motion by Jacobs, second by C. Van Laanen to table the issue until proposals are received.

M. Municipal Court Citation Procedures. Meeting on February 21, 2007 with Randy Schultz of Brown County Police on procedures for issuing citations. Brown County Sheriff's Dept.. will issue citations. All ordinances and penalties must be provided to the Sheriff Dept. before they will issue citations.

7. Reports from Town Officers and Committees.

A. Spring Primary Election -2/20/07. Motion by Jacobs, second by C. Van Laanen to approve five poll workers for the election.

B. Hickory Nut Road Status. Minutes have been finalized for approval by Town Board on March 6, 2007

C. Bay Settlement Road Reconstruction All easements have been obtained and filed with the Register of Deeds.

D. Complaint about Dale Court/Nicolet Drive Intersection. Vehicles in right of way are being moved.

E. Ice buildup on 5000 block of Edgewater Beach Road. Brown County will steam ditch. Property owners will have to reimburse the Town if any work is done on private property.

F. WAPA Conference. Scheduled for March 8, 2007 at Liberty Hall in Kimberly.

G. Donation to Park. NEW Plastics has donated landscape timbers for the playground in St. Killian's Park.

H. PASER Ratings and Road Repairs. Planning scheduled in March

I. Highway Commissioner. Highway Commissioner must be appointed annually by annual meeting.

7. Treasurer/Clerk Financial Reports.

Treasurer reported a balance on hand of \$390,564.12 which agreed with the Clerk's Summary. The Clerk reported receipts of \$32,887.89 and disbursements of \$105,227.14. Motion by Jacobs, second by DePas to approve Clerk and Treasurer reports. Vote: Aye-5, No-0. Carried.

8. Next Meetings and Adjournment

Plan Commission will meet on February 21 and 22. Public Hearing on March 6-Conditional Use permit for gas station, Next Town Board meeting on March 13, 2007. Motion to adjourn by Jacobs, second by M. Van Lanen. Vote: ye-5, No-0. Carried.

Donald L. Gibson, Clerk