

TOWN OF SCOTT, BROWN COUNTY, WISCONSIN
MINUTES OF MONTHLY TOWN BOARD MEETING(0631)
JANUARY 9, 2007

1. Call To Order

The January 2007 Monthly Town Board Meeting was called to order at 7:00 P.M. on Tuesday January 9, 2007 in the Town Hall by Chairman Mike Van Lanen. Present were Chairman Mike Van Lanen, Supervisors Cyril Van Laanen, Kenneth Jacobs, Colleen Harris, Thomas DePas, Clerk Don Gibson, Treasurer Richard DeBauche, Constable Leland Baenen and Planner Dave Cerny.

2. Affidavit of Posting

The Affidavit of Posting was presented by the Clerk. Motion by Jacobs, second by C. Van Laanen to approve the Affidavit of Posting. Vote: Aye-5, No-0. Carried.

3. Approval of Minutes

Minutes of the December 12, 2006 Town Board Meeting were provided to Town Board members. Motion by Depas, second by Jacobs to approve the minutes as distributed. Vote: aye-5, No-0. Carried.

Minutes of Plan Commission meeting were distributed to Town Board members. Motion to approve and file the minutes as distributed. Vote: Aye-5, No-0. Carried. Re-zoning hearing for Bill Varney of Bay Ridge Building Supply is scheduled for 6:00 P.M. on January 30, 2007

4. Public Input

Motion by M. Van Lanen, second by DePas to suspend the rules and allow for public input. Vote: Aye-5, No-0. Carried.

A. Sandy Boucher–Edgewater Beach Road. Asked who is responsible for maintenance of the way sides north of the Chalet on Nicolet Drive. She is concerned about the buildup of garbage. M. Van Lanen stated that Brown County is responsible.

B. Joe Carter Representative of Veolia. stated that Veolia would provide a container if there were volunteers to pick up the rubbish at no cost to the Town of Scott.

Motion by Jacobs, second by C. Van Lanen to return to agenda. Vote: Aye-5, No-0. Carried.

5. Communications by Clerk, Engineer and Planner

Clerk: (1) GBMSD will hold a public hearing at 8:30 A.M. on January 22, 2007 concerning facilities plan for Regional Wastewater Management in the South Service Area. (2) Stormwater Permit application has been approved by DNR. Schedule will be developed. (3) Municipal Court procedures have been received from the Court. (4) A report on Bridge Fund indicating app \$77,000 on hand for bridges more than 36 inches crossing the right of way.

Engineer: Bids to repair Hackberry Court will be published on February 1, 2007.

Planner: Joint Plan Commission will meet at 6:00 P.M. on January 17, 2007 to consider a proposed area development plan for Madigan.

6. Specific Matters for Discussion and Action

A. Rubbish and Recycling Collection. Joe Carter and Bob Tease of Veolia were in attendance. They indicated that the schedule for Thursday and Friday will stay the same. The Friday route is heavier than Thursday's. They are evaluating automated pickup where the driver doesn't get out of truck. This would also require a second truck for recycling. Co-mingling of all recyclables is being studied.

The following concerns were raised by town Board members:

1. Leland Lane and Strebel Road customers are missed
2. Pickup times are inconsistent—sometimes before 6:00 A.M.
3. Furniture has not been picked up.
4. People have been told to put garbage across the road.
5. Occasionally trucks travel against traffic
6. Adjustment period from former hauler has caused some issues. Overall better now
7. Trucks are leaking oil
8. Instances where trucks ran on lawns in cul-de-sacs
9. Truck was overfilled causing some materials to spill into right-of-way.
10. Keep same time schedule if possible.

Joe Carter of VEOLIA stated that they are working to maintain a good image. They want to address the issues noted and be recognized as a good contractor.

B. Animal Care Contract with Bay Area Humane Society The Bay Area Humane

Society has proposed a flat fee of \$120.00 per animal for all animals impounded. If animals are claimed by owner, the owner shall pay the fee. Motion by Harris, second by Jacobs to approve the contract with the Bay Area Humane Society with the provision that the Town of Scott will only pay for animals delivered by Town of Scott Officials. Vote: Aye-5, No-0. Carried.

C. Paul Goral Road Crossing Permit Refund. Paul Goral had paid a \$300 deposit to allow for construction of a water main across Champeau Road. The work has been completed, the road restored to Town of Scott specifications and the project has been inspected and approved by the Water Utility and the Town Board. The following costs were incurred by the Town of Scott: Administration-\$20.00, Inspection-\$40.00. Total:\$60.00. The remaining \$240 is available as a refund. Motion by M. Van Lanen second by C. Van Laanen to refund \$240.00 to Paul Goral. Vote: Aye-5, No-0. Carried.

D. Appointments to Royal Scot Sanitary District, Water Utility District Scott #1 Sanitary District. Terms of appointments are expiring in all three areas.

Royal Scot Sanitary District Commissioner. Motion by M. Van Lanen second by Jacobs to reappoint Gene Olsen to a 6 year term as commissioner to expire on December 31, 2012. Vote: Aye-5, No-0. Carried.

Scott Water Utility District. Motion by C. Van Laanen, second by Jacobs to reappoint Dale Herold to a 5 year term as Water Utility Commissioner to expire December 32 2011. Vote: Aye-5, No-0. Carried.

Scott Sanitary District #1 Commissioner vacancy is pending. No action taken.

E. Copier Replacement. A proposal to lease a copier to replace the current copier for \$92.00 per month for 36 months was reviewed. The lease is preferred over an outright purchase inasmuch as it will allow for improved equipment replacement. Motion by C. Van Laanen, second by DePas to Approve a lease at \$92.00 per month for 36 months for a Savin 4022P Digital Imaging Copier. Vote: Aye-5, No-0. Carried.

F. Maintenance of Town Hall Floor. The Town Hall floor is showing wear and is in need of maintenance. Motion by M. Van Lanen, second by DePas to secure proposal to refinish the Town Hall floor in April 2007. Vote: Aye-5, No-0. Carried.

G. Town Hall Maintenance Job Description. A job description for regular maintenance of the Town Hall facility was reviewed. Jackie Van Laanen who is currently doing the job wishes to be replaced. Motion by M. Van Lanen, second by DePas to establish the pay at \$120.00 per month for Town Hall maintenance. Applications for the position will be taken until January 30, 2007.

H. Proposal for Billing for Sewer Services for Bayshore Sanitary District

Bayshore Sanitary District Commissioner has requested a proposal to do quarterly billing for the district. A proposal was reviewed detailing costs similar to those for Scott Sanitary District #1 and the Water Utility District. Motion by M. Van Lanen, second by C. Van Laanen to submit the proposal to the Bayshore Sanitary District as presented. Vote: Aye-5, No-0. Carried.

I. Seal Coat Chip Removal. Excess chips have been removed from the cul-de-sacs in Royal Scot at a cost of \$525.00 Jacobs reported that Scott Construction would share the cost and pay \$200.00 of the cost.

J. Appointment of Clerk/Treasurer Procedures. Ordinance 2007-01-01 detailing the procedures to appoint Clerk/Treasurer starting in April 2007 was reviewed. The appointment would be for a three year term with the salary to be determined by the Town Board. Motion by M. Van Lanen, second by C. Van Laanen to approve Ordinance 2007-01-01. Vote: Aye-5, No-0. Carried.

7. Communications of Town Board Members and Committees

A. Spring Election. A Primary Election will be held on February 20, 2007 and General Election on April 3, 2007. There are two candidates for Chairman, two candidates for two Supervisor positions and one candidate for Constable. Order for placement on ballot was determined by drawing as follows: Chairman–Mike Van Lanen(first), William G. Ullmer(second). Supervisors–Cyril Van Laanen(first), Kenneth H. Jacobs(second) and Constable Leland Baenen

B. Hickory Nut Road Special Town Board Meeting will be held at 3:30 P.M. on January 10, 2007 in the Town Hall. Town Board will review all previous input and decision will be made.

C. Bay Settlement Road. All easements have been obtained and are on file. Final review by DOT is in progress.

D. Dale Court Complaint. No change

E. St. Killian Park Equipment. Landscape timbers have been donated by NEW Plastics.

F. Green Bay Metropolitan Sewerage District. A public hearing will be held on January 22, 2007 at 8:30 A.M. at GBMSD concerning merger with DePere

G. Brown County Plan Commission Appointment. Position to represent Scott and Bellevue is available. M. Van Lanen is interested.

H. Road Maintenance. Gravel has been placed on Madigan Road.

I. Town's Association District Meeting. Scheduled for February and March. Attendees will be determined by March 30, 2007.

8. Clerk/Treasurer Reports.

Treasurer reported that 47 % of taxes had been collected in December. Balance on hand is \$76,847.50. Clerk reported receipts of \$2,458,678.38 and disbursements of \$2,144,961.76. Motion by Jacobs, second by M. Van Lanen to approve the Clerk and Treasurer reports. Vote: Aye-5, No-0. Carried.

9. Next Meeting/Adjournment

Jan 17-Zoning Board of Appeals

Jan 17-Joint Plan Commission

Jan 23 and 25 Plan Commission

Jan 30-Rezoning Hearing and Special Town Board Meeting

February 13 Monthly Town Board Meeting

Motion to adjourn by Jacobs, second by C. Van Laanen. Carried. Meeting adjourned at 8:30 P.M..

Donald L. Gibson, Clerk